



**BUCK LAKE**  
**CAMPGROUND**  
**ASSOCIATION**  
**HANDBOOK**



**MISSION STATEMENT – SPECIAL NOTICE & SHORT HISTORY OF BUCK LAKE** ..... 3

**BYLAWS**..... 5

**INTRODUCTION**..... 5

**ARTICLE 1 - MEETINGS AND VOTING**..... 6

**ARTICLE 2 - BOARD OF DIRECTORS**..... 8

**ARTICLE 3 - OFFICERS** ..... 14

**ARTICLE 4 - FISCAL INFORMATION**..... 15

**ARTICLE 5 - CORPORATE SEAL, EXECUTION OF INSTRUMENTS** ..... 16

**ARTICLE 6 - AMENDMENT TO BYLAWS** ..... 16

**ARTICLE 7 - DISSOLUTION** ..... 17

**CERTIFICATION**..... 18

**RULES AND REGULATIONS** ..... 19

**1 - INTRODUCTION** ..... 19

**2 - NONCOMPLIANCE ENFORCEMENT** ..... 19

**3 - GENERAL INFORMATION** ..... 20

**4 - MEMBERSHIPS** ..... 21

**5 - CAMPSITES** ..... 26

**6 - PETS**..... 29

**7 - FIRES / FIRE PITS / STOVES** ..... 29

**8 - STRUCTURES – GENERAL INFORMATION**..... 30

**9 - FACILITIES**..... 34

**10 - LAKE USE: SWIMMING, BOATING, AND FISHING**..... 35

**11 - VEHICLES** ..... 36

**12 - LENGTH OF STAY**..... 37

**13 - NOISE**..... 38

**14 - ANTI-HARASSMENT POLICY** ..... 39

**15 - ALCOHOLIC BEVERAGES / MARIJUANA / ILLEGAL DRUGS**..... 39

**16 - ACTION ITEM FORMS**..... 40

**17 - GENERAL CODE OF CONDUCT**..... 41

**REVISION HISTORY** ..... 42

**DEFINITIONS, ACRONYMS, FAQ**..... 44

**IMPORTANT DOCUMENTS, FORMS, AND INFORMATION**..... 45

# MISSION STATEMENT

To provide a beautiful and safe place for generations to camp and participate in recreational activities that encourage respect for nature and peaceful coexistence.

## SPECIAL NOTICE

As part of their membership of the Association, each Member agrees to be bound by all of the associated documents in this handbook specifically including but not limited to the Bylaws and Rules & Regulations. All associated documents of the Handbook are hereby incorporated by reference.

## A SHORT HISTORY OF BUCK LAKE, A 'CAMP RESORT'

In the early 1970s, with the popularity of camping, it became increasingly more difficult to obtain reservations at state parks and other campgrounds around the Pacific Northwest. The idea of belonging to a private campground resort was appealing for many families that have a love for the outdoors.

Passport, INC. had an idea to turn 105 acres of forested land with a spring-fed beaver pond into a private campground; this is how Buck Lake Campground began.

### **From a 1985 document filed with the state of Washington:**

The camp resort originally started to be developed by Passport, INC. in 1970. A series of financial setbacks precluded the original developer from completing the development as planned and in 1974 they released all rights to and deeded all lands, including mortgage, to Buck Lake Campground Association. The members immediately elected new Board of

Directors per the Bylaws, who elected the President, Vice President, Secretary, and Treasurer. All memberships with outstanding balances were assumed by the Membership. Assessments were levied to help pay for the land and by selling one-half or approximately 55 acres, the mortgage was paid off, and the resort is now free of any mortgage.

By 1988, the word spread, and memberships grew to their family members, friends, and coworkers until there were 41 families. Since then, many of those original families still exist through their descendants.

In the early years of Buck Lake, there was a 16' x 16' cook shack with a sales office inside located where the ball field is now. On Saturday mornings there would be someone at the cook shack flipping pancakes for hungry campers. Prospective buyers were driven around the campground in a Coot (4-wheel all-terrain vehicle) through the muddy roads to show them available sites.

The only body of water was a beaver pond at what now is the southeast end of the lake. To create the Buck Lake, we know today, the lake was dug out using heavy equipment and cleared out with the help of members and their families. Stumps were pulled out using the Coot ATVs and together they created Buck Lake.

For water at sites, campers had to carry a 5-gallon bucket to the cook shack to get water at the only water spigot available at that time.

At that time, the only bathrooms were porta-potties located at the cook shack. Soon after, in the early 1970s, a bathroom with one shower stall was built in a central location. Having a real bathroom with a shower for the campers was a great improvement for the campground!

Over the next 44 years, improvements have been made to the campground by the volunteerism of its members. To keep costs at a minimum, members would volunteer their talent and time, sometimes bringing in a professional to obtain what was needed to get the job done.

Each year, a board is voted in of volunteers that bring something in common to the table with them. They all have a passion to do the right thing for the good of the campground, and they are the first to volunteer when a job needs to be done. They alone cannot do it all.

All of the improvements over the years could not have been possible without the volunteer help from the membership and their families. It is that level of volunteerism that makes Buck Lake what it is today and what will make it flourish for future generations. There are so many things that members have done for the betterment of the campground that goes without acknowledgment but done out of pride and love of the campground. From working on the buildings and docks, organizing and barbequing for potlucks, planning the fishing derby, games for kids, giving a prayer to thank our troops overseas, creating the web page, the newsletter, setting up karaoke, taking down trees, stocking the lake with fish, keeping the ledger and paying bills, maintaining trails and roads, organizing work parties, bringing food for work parties or any other number of the extra special things that brings campers together and keeps the campground going.

Buck Lake Campground has been built by the generosity of its members that want to see it flourish. That is what will keep Buck Lake Campground around for our future generations to come! Thank you for all you do!

*By Amy Ankenman, March 2018*

# BYLAWS

## INTRODUCTION

The name of the organization is Buck Lake Campground Association, hereafter known as the Association. The address is 641 E. Phillips Lake Loop Road, Shelton, Washington, 98584. The mailing address is P.O. Box 609, Sumner, WA 98390. The Association has not been formed for the making of any profit, or personal financial gain. The assets and income of the Association shall not be distributable to, or benefit the trustees, Board of Directors (BOD), officers, members, or other individuals except upon dissolution (see Article 7, Dissolution). The assets and income shall only be used to promote corporate purposes as described below. Nothing contained herein, however, shall be deemed to prohibit the payment of reasonable compensation to employees and independent contractors for services provided for the benefit of the Association. The Association shall not carry on any activities not permitted to be carried on by an Association exempt from federal income tax. The Association shall not participate in any political campaign in any manner. The Association shall not attempt to influence legislation.

As part of their membership in the Association, each member agrees to be bound these Bylaws and by all of the associated documents in the “Buck Lake Campground Association Handbook” specifically including, but not limited to, the “Bylaws” and “Rules & Regulations” . These associated documents of the handbook are hereby incorporated into these Bylaws by reference.

# **ARTICLE 1 - MEETINGS AND VOTING**

## **1.1 General Meeting Rules**

At each meeting ground rules will be discussed as determined by the Board of Directors (BOD).

### **1.1.1 Roberts Rules of Order:**

The latest edition of "Robert's Rules of Order" shall be the meeting guide and in all cases where applicable.

- **Parliamentarian.**

A member may be appointed by the BOD to act as Parliamentarian at any meeting.

- **Sergeant at Arms.**

A member(s) may be appointed by the BOD to act as the Sergeant at Arms for any meeting.

## **1.2 Annual General Membership (AGM) Meeting**

An Annual General Membership (AGM) Meeting shall be held once each calendar year in the month of February. The AGM shall be held at the time and place designated by the BOD.

**1.2.1 Meeting Purpose** The purpose of the AGM meeting shall be to elect the Board of Directors, review the Annual audit report, review & vote on Bylaw and handbook changes that were proposed to the committee, review the Annual Lake and Campground Health report summary, select the Audit committee and for the transaction of such other business as may properly come before the meeting.

**1.2.2 Meeting Notice** Written notice, either by postal mail or email (based upon a member's preference), of the AGM meeting shall be provided under this section or as otherwise required by law. The notice shall state the place, date, and hour of the meeting. Such notice shall be sent to all current members of record at least 10 days prior to the meeting. Such notice shall be deemed effective when deposited in ordinary U.S. mail, properly addressed, with postage prepaid or sent via time-stamped email.

## **1.3 Organizational Meeting**

The BOD shall meet either immediately after the election results are confirmed or within 15 days after the AGM meeting for the purpose of electing its new Officers, setting the AGM meeting schedule, and for transacting such other business as may be deemed appropriate.

## **1.4 Board Meetings**

Bi-monthly Board meetings shall be held at a time and place designated by the BOD. Regular BOD meetings are open to the general membership. Information discussed at BOD meetings are to be kept confidential until a resolution has been determined and all parties have been notified. Minutes of the meeting shall be sent to the BOD within two weeks.

## **1.5 Special Meetings**

Special meetings maybe be requested by any Officer by providing notice five business days (Saturdays, Sundays, and legal holidays are not considered business days for the purpose of these Bylaws) either in-person, posted by U.S. Mail, or emailed with the date designated for such meeting specifying the place, date, and hour of the meeting. Minutes of the meeting shall be sent to the BOD within two weeks after the special meeting.

## **1.6 Quorum**

A two-thirds (2/3) majority of the Directors shall constitute a quorum at a Board meeting. In the absence of a quorum, the Directors may adjourn the meeting to another time without further notice. If a quorum is represented at an adjourned meeting, any business may be transacted that might have been transacted at the regularly scheduled meeting. The Directors present at a meeting represented by a quorum may continue to transact business until adjournment, even if the withdrawal of some Directors results in representation of less than a quorum.

## **1.7 Voting**

Each membership is entitled to one vote on matters for which the membership is entitled to vote. Members who are eligible to vote must attend either an in-person or virtual AGM to vote.

### **1.7.1 Voting In-Person at the Annual General Membership (AGM) Meeting**

During the AGM meeting, one-third (1/3) of the membership that are current with their dues will constitute a quorum. Voting at the meeting is then the majority rules.

### **1.7.2 Voting by Mail-In Ballots**

When determined to be necessary, an approved mail-in ballot may be sent to the membership. The motion to adopt a mail-in ballot shall be made, seconded, and discussed at any regular BOD meeting. If approved by a simple majority of the BOD present, the BOD shall determine the official wording for the notice to the membership. The BOD shall keep written minutes of its proceedings in its permanent records. The Secretary shall, within fifteen (15) days, mail the mail-in ballots to all members in good standing. Ballots shall be returned to the postal mailbox or designated third party and postmarked within fifteen (15) days of the meeting.

### **1.7.3 Voting by Electronic Online Ballots**

When determined to be necessary, an approved electronic online ballot may be sent to the membership. The motion to adopt an electronic online ballot shall be made, seconded, and discussed at any regular BOD meeting. If approved by a simple majority of the Directors present, the BOD shall determine the official wording for the notice to the membership and the official voting period. At the end of the voting period, the ballots will be validated by the Treasurer to ensure the member is in good standing before the final tabulation. The BOD shall keep written minutes of its proceedings in its permanent records.

### **1.7.4 Voting at Board Meetings**

At all meetings of the BOD, each Director, except the President, shall have one vote. If there is a tie in any vote, the President shall cast a vote as the tie-breaker. The BOD shall keep written minutes of its proceedings in its permanent records. A simple

majority of the eligible members present at meetings (see Section 6 Quorum above) will be required to pass any motions and elections.

### **1.8 Taking Action Without a Meeting**

Any action required or permitted to be taken by the BOD or any committee thereof may be taken without a meeting if all Directors or members of any such committee consent in writing (such as an email) to the adoption of a resolution authorizing the action. The resolution and the written consents thereto by the members of the Directors or any such committee shall be filed with the minutes of the proceedings of the BOD or such committee.

## **ARTICLE 2 - BOARD OF DIRECTORS**

### **2.1 Number of Directors**

The Association shall be managed by a Board of Directors (BOD) consisting of no fewer than seven (7), but up to eleven (11) Directors (of which 4 are Officers).

### **2.2 Powers and Duties**

Subject to the provisions of law and of these Bylaws, but in furtherance and not in limitation of any rights and powers thereby conferred, the BOD shall have the control and management of the affairs and operations of the Association and shall exercise all the powers that may be exercised by the Association.

### **2.3 BOD Code of Conduct**

**2.3.1** Each Director will represent the members of the association and shall act accordingly without a personal agenda.

**2.3.2** All information being discussed at any BOD meeting regarding a member of the Association shall be kept confidential.

**2.3.3** All other information discussed at BOD meetings is to be kept confidential until a resolution has been determined and all parties involved have been notified.

**2.3.4** Any Director that violates confidentiality, Bylaws, or Rules and Regulations shall be removed from office and/or suspended as determined by the BOD.

**2.3.5** No Director shall be under the influence of alcohol or any other intoxicating substance during meetings.

### **2.4 Election and Terms of Office of Board Members** The eligible BOD shall be elected at the February Annual General Membership (AGM) Meeting.

#### **2.4.1 Nominations**

The BOD shall announce when nominations for the Board of Directors are open at least thirty (30) days prior to the AGM meeting. The slate of candidates who have agreed to serve shall be included in the notice of the AGM meeting. Any member present at the February AGM may make additional nominations provided that the nominees agree to serve if elected.

## **2.4.2 Voting**

The members shall vote by secret ballot either during an in-person meeting or after a virtual meeting. If there is a tie, one person could concede and become an alternate or if the parties involved agree, the decision can be made with a coin toss by the current president.

## **2.4.3 BOD Qualifications** Criteria for a member being nominated and elected to the Board is as follows:

**2.4.3.1** Must be a member or the spouse/partner of a member in good standing who meets the requirements stated in Rules and Regulations Section 4.7, including but not limited to having signed both a Hold Harmless agreement and Code of Conduct acknowledgement for each of their memberships. And having full membership payment for the intended year of service on file.

**2.4.3.2** Any Director who has either been removed from the previous year's BOD or has resigned during the previous year shall only be eligible to run again after two election cycles have passed.

**2.4.3.3** Any member in good standing shall be eligible to run for the board of directors each year, however, a husband and wife cannot be on the Board at the same time because both husband and wife share their membership(s) regardless of how many memberships they have.

## **2.4.4 Terms of Office**

Each elected Director shall serve a term of one (1) year.

Each BOD member shall attend all regularly scheduled bi-monthly meetings. If a BOD member has two (2) unexcused absences in a year, the Director will be removed and subjected for the balance of the current dues.

## **2.5 Organizational Meeting of Board**

The BOD shall meet within 15 days after the AGM meeting for the purpose of electing its new officers, appointing new committee chairpersons, developing work party dates/projects, setting future Board meeting dates, and for transacting such other business as may be deemed appropriate.

## **2.6 Removal**

Any Director shall be subject to removal for cause, by vote of the BOD provided there is a quorum of not less than a majority present at the meeting at which such action is taken. The removed Director is then responsible for the balance of their current dues.

Any Director who has been removed from the previous year's BOD shall be eligible to run again after two election cycles have passed.

## **2.7 Resignation**

Any Director may resign from office at any time by delivering a resignation letter in writing to the BOD. A formal acceptance of the resignation, unless required by its terms, shall not be

necessary to make the resignation effective. The resigned Director is then responsible for the balance of their current dues.

Any Director who has resigned during the previous year shall be eligible to run again after two election cycles have passed.

## **2.8 Vacancy**

Any vacancy that occurs on the BOD, whether by death, resignation, removal, or any other cause may be filled by a majority vote of the remaining Directors at any meeting.

**Note:** If there are seven (7) or more BOD members remaining, the position does not have to be filled.

If the BOD decides to fill a vacancy, they may appoint the next person in line on the most recent February AGM ballot or appoint any member in good standing, provided, in either case, that the new Director meets the criteria for Directors. A Director appointed to fill a vacancy shall hold office for the unexpired term of the vacancy.

## **2.9 Committees**

The Board may establish standing or ad hoc committees at any time. It is highly encouraged for each committee to include a Board Member, while the chairperson can be any member who is in good standing. Unless otherwise specified, the committees will be comprised of members from the Board of Directors, Officers, and the general membership.

Committees are expected to provide a written report after each meeting, which should be presented at the next scheduled Board of Directors meeting.

The subsequent subsections represent the standing committees. While these are not exhaustive, it is expected that the deadlines and timelines are met as a minimum requirement.

### **2.9.1 Bylaw Committee**

The Bylaw Committee will evaluate proposed amendments throughout the year to be presented to the BOD and then the General Membership at the next February AGM as outlined in Article 6, the committee is led by the Vice President of the association.

This committee will convene at least two (2) times per calendar year, either in person or via virtual means, to review any amendments that have been brought forward by the Association utilizing the Amendment form. This committee will adhere to the established procedures and regulations outlined in the Bylaws and Handbook when implementing any amendments.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions.

### **2.9.2 Special Events Committee (SEC)**

The Special Events Committee is responsible for managing five (5) events annually. The committee is led by a Board of Directors member, general membership and support from the Treasurer.

It is expected that at least one representative from the committee will be present at each event, with no requirement for the same person to attend every event. This committee is expected to meet at least twice per calendar year, either in person or through virtual communication, to discuss the plan for upcoming events.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions.

### **February AGM**

The SEC will present proposals concerning the event's venue, catering, and budget to the Board for their consideration and endorsement by December of each calendar year. The SEC will handle the task of securing the location and making all necessary arrangements for food service. The Treasurer will supply the Committee with the budget no later than November of each calendar year.

### **Memorial Day Weekend**

The SEC should consider arranging a Fishing Derby before March of each calendar year to allow sufficient time for obtaining permits and coordinating fish delivery. It is a common practice to hold a Posting of the Colors /raise the flag event this weekend as a tribute to those who have served. SEC should plan events and games for membership during this weekend to include fundraisers for the Fish fund and Fireworks Fund.

### **Fourth of July**

The SEC should arrange Fireworks by May 1st of every calendar year to allow sufficient time for proposing a date selection to the BOD. It is essential to hold the Fireworks before the requirement for a permit arises.

### **Labor Day Weekend**

SEC should plan events and games for membership during this weekend to include fundraisers for the Fish fund and Fireworks Fund.

## **2.9.3 Work Party Committee**

The Work Party Committee is responsible for managing all work parties annually. The committee is led by a Board of Directors member and comprised of Board members, Officers, and the general membership.

The goal of the work party is to improve and beautify Buck Lake Campgrounds on an ongoing basis. The goals and tasks of each work party will be determined by the BOD Member in charge of Work Party Events. A minimum of three (3) work parties will be held each calendar year.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions.

## **2.9.4 Action Form Committee**

The Action Form Committee is accountable for promptly reviewing all action forms. It is expected that if an action form is filed against another member, each impacted member will be invited to a private meeting, which may be during a monthly BOD meeting, to discuss the matter before the Board of Directors makes a final decision.

The Action Form Committee will have to prepare final documentation of the board's recommendation and send it to the Secretary to send to the members included in the action form. Due to the nature of confidentiality of this committee, the Action Form Committee can only be made up of BOD members and Officers.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions.

### **2.9.5 Audit Committee**

The Audit Committee consists of at least three (3) members who are in good standing. Members for this committee are selected by the Membership at the February AGM.

At the end of each calendar year, but no later than January 12th, the Audit Committee will conduct an audit of the previous year's finances. They will then present their findings at the next Board of Directors meeting and share them with the General membership at the following February AGM. To facilitate the work of the Audit committee, the Treasurer will provide all necessary documentation by January 2nd.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions.

### **2.9.6 Site Inspection Committee**

The Site Inspection committee consists of a minimum of two (2) members in good standing and one (1) must be a board member. The Site Inspection Committee will conduct their inspections no later than Spring each year. The Site Inspection Committee will use the Site Inspection Form for each site. Reports will be sent out to individual members prior to Memorial Day weekend and stored in the Buck Lake Campground shared digital location.

The Site Inspection Committee will also be responsible for reviewing campsite plans submitted by members, issuing site plan building permits and assisting the board with any other campsite related activities.

The committee is granted the authority to establish an annual process, guidelines, and meeting agreements to optimize the effectiveness of these discussions., such as having an open line of communication with members regarding campsite plans or compliance related questions and sending copies of completed site inspections and issuing warnings of non-compliance.

## **2.10 Board of Director Meetings**

### **2.10.1 Regular Meetings**

The BOD shall have regular meetings every two months, the schedule of which shall be established at the first meeting of the new BOD within 15 days after the AGM

meeting, to accomplish the business of the Association. Minutes of the meeting shall be sent to the BOD within two weeks after the regular meeting.

### **2.10.2 Special Meetings**

Special meetings may be requested by any Officer by providing five days written/emailed notice, effective when emailed or posted by regular U.S. mail. Minutes of the meeting shall be sent to the BOD within two weeks after the special meeting.

### **2.10.3 Participation by Telephone / Internet**

Any one or more BOD members may participate in any BOD or committee meeting by means of a conference telephone, internet meeting application, or similar group communications system allowing all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

### **2.10.4 Board Meeting Minutes, Special Meeting Minutes, and Executive Session Minutes**

The approval of meeting minutes will take place at a subsequent similar or like meeting. Special meetings will be reviewed at the next BOD meeting for approval.

Members in good standing are eligible to request meeting minutes for all Board Meetings, excluding Executive Sessions. Upon request, approved minutes will be sent by the Secretary or a designated member of the Board of Directors (BOD).

The content of Executive Sessions will only be accessible to Board members in a read-only format. Any sharing of this information with external parties or individuals is strictly prohibited and may result in termination of Board position if discovered.

The Secretary or the designated BOD member will respond to the request of an individual member in good standing within five (5) business days. In the event of a substantial volume of requests, this timeframe will be extended to fifteen (15) business days.

### **2.10.5 Annual General Membership (AGM) Meeting Minutes**

The approval of Annual General Membership (AGM) Meeting minutes will take place at the next AGM.

Upon written request, the Secretary or a designated member of the Board of Directors (BOD) will send approved minutes to the members in good standing.

The Secretary or BOD delegate will respond to the individual member's request within five (5) business days. In the case of a substantial number of requests, this response time may be extended to fifteen (15) business days.

Members will receive the prior AGM meeting minutes thirty (30) days before the next AGM with their Annual General Membership (AGM) Meeting packet.

## **2.11 Adverse Interest**

In the determination of a quorum of the Directors, or in voting, the adverse interest of a Director shall not disqualify the Director or invalidate his or her vote.

## **2.12 Compensation**

No BOD member or any member of a committee shall receive at any time any of the net earnings or profit from the operations of the Association. However, this shall not prevent the payment to any such person of reasonable compensation for services rendered to or for the Association. Such compensation shall be fixed by the BOD from time to time.

# **ARTICLE 3 - OFFICERS**

## **3.1 Number of Officers**

The Officers of the Association shall be a President, Vice-President, Secretary, and Treasurer.

## **3.2 Powers and Duties**

- **President**

The President shall be the Chief Executive Officer and shall preside at all meetings of the Board of Directors. The President provides general supervision, direction, and management of the affairs of the Association, under the direction of the Board of Directors, maintains contact with attorneys on various subjects, provides oversight to all financial workings of the Association, and provides direction/supervision to the Caretaker(s). The President performs other such other duties as may be assigned by the BOD.

- **Vice President**

The Vice President shall perform the duties of the President in the absence of the President and shall assist that office in the discharge of its leadership duties. The Vice President will work with the secretary to keep the Bylaws and Rules & Regulations documentation updated and current. The Vice President works with the caretakers to ensure their operating needs are met. The Vice President performs other such other duties as may be assigned by the BOD.

- **Secretary**

The Secretary shall give notice of all meetings of the BOD, shall keep an accurate list of the Directors, and shall have the authority to certify any records, or copies of records, as the official records of the Association. The Secretary shall maintain the minutes of the BOD meetings, annual membership meeting, and all committee meetings. The secretary will keep an updated membership roster with current contact information and keep track of the Code of Conduct and Hold Harmless forms.

- **Treasurer**

The Treasurer shall be the custodian of all funds and securities of the Association. Whenever so directed by the BOD, the Treasurer shall render a statement of the cash and other accounts of the Association and shall cause to be entered regularly in the books and records of the Association, to be kept for such purpose, full and accurate

accounts of the Association's receipts and disbursements. The Treasurer shall at all reasonable times exhibit the books and accounts to any Director upon application. The Treasurer shall have such other powers and shall perform such other duties as may from time to time be assigned to the Treasurer by the BOD. The Treasurer will develop budgets, correspond with members on financial matters, pay Association bills and appropriate government fees, and provide financial statements for each meeting of the BOD and the each AGM. The Treasurer will send notices of dues and other financial matters as required to the membership.

### **3.3 Elections and Terms of Office of Officers**

The Officers shall be elected annually by the BOD either directly after the February AGM or at a special organizational meeting. Each elected Officer should have served as a regular member of the board for at least a year.

### **3.4 Removal or Vacancy**

The Board of Directors shall have the power to remove an Officer for cause by vote of the BOD provided there is a quorum of not less than a majority present at the meeting at which such action is taken. The Officer is then responsible for the balance of their current dues. Any vacancy that occurs for any reason may be filled by the board of Directors.

## **ARTICLE 4 - FISCAL INFORMATION**

The Buck Lake Campground Association is a not-for-profit organization; formed and operated solely for the benefit of its members and adhering to all appropriate Washington State laws.

### **4.1 Bank Accounts, Checks, and Notes**

The BOD is authorized to select the banks or depositories it deems proper for the funds of the Association. The BOD shall determine who shall be authorized from time to time on the Association's behalf to sign checks, drafts, or other orders for the payment of money, acceptances, notes, or other evidence of indebtedness.

### **4.2 Budgets**

The BOD shall approve the annual budget of the Association during the first quarter of each calendar year upon recommendation of the Officers.

### **4.3 Contracts**

The BOD may authorize any Officer to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association and such authority may be general or confined to specific instances. Unless authorized by the BOD, no Officer or employee shall have any power or authority to bind the Association by any contract or engagement or to pledge its credit or render it liable for any purpose or to any amount.

### **4.4 Investments**

The funds of the Association may be retained in whole or in part in cash or be invested and reinvested from time to time in such property, real, personal or otherwise, or stocks, bonds, or other securities as the BOD may deem desirable.

#### **4.5 Records**

The Association records shall be kept by the Secretary. Digital copies shall be maintained in an online space designated by the BOD. Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Association. Any member may submit a written request for a copy of any record in accordance with applicable laws.

#### **4.6 Annual Audit**

Members shall be entitled to a comprehensive and transparent account of all organizational funds. This information will be accessible through the monthly treasurer reports submitted to the Board of Directors (BOD). The treasurer reports must cover the following essential elements: cash balances at the beginning and end of each reporting period, sources of revenue, expenses incurred, and reimbursements made.

If an audit reveals any misappropriation of funds or breach of fiduciary duty towards the organization, the Audit committee is authorized to recommend to the Board of Directors the engagement of an independent auditor with no prior affiliation to the organization.

A financial audit must be conducted at least once annually, and in the event of a change in treasurers. The audit report will be presented to the Board of Directors during the next scheduled meeting and subsequently shared with members at the February Annual General Membership (AGM) meeting.

On a quarterly basis the President shall conduct a review or assessment of the Treasurer's activities to ensure proper checks and balances. This review will be reported to the BOD at the next BOD meeting.

### **ARTICLE 5 - CORPORATE SEAL, EXECUTION OF INSTRUMENTS**

The Association shall not have a corporate seal. All instruments that are executed on behalf of the Association which are acknowledged, and which affect an interest in real estate shall be executed by the Officers. All other instruments executed by the Association, including a release of mortgage or lien, may be executed by the President or Vice-President. Notwithstanding the preceding provisions of this section, any written instrument may be executed by any Officer(s) specifically designated by resolution of the Board of Directors.

### **ARTICLE 6 - AMENDMENT TO BYLAWS**

#### **6.1 Amendments**

Any amendments to the Bylaws submitted by the Board of Directors may be amended or repealed by the members. Proposals for amendment, repeal, or adoption of new Bylaws must be submitted in writing to the Board and the Bylaws Committee for consideration at a special meeting called for that purpose.

#### **6.2 Special Bylaws Committee Meeting**

The Vice President is the Bylaws Committee chair and will call for committee volunteers to attend a special Bylaws meeting to consider proposed amendments or revisions to the Bylaws and Rules & Regulations (collectively to be referred hereafter as the “Handbook”). The meeting shall be held at a place and time designated by the Vice President. At least ten (10) days written, or emailed notice shall be sent by the Secretary or designated committee member to all members eligible to vote. The notice may also be posted on the website, social media outlets, bulletin boards, and any upcoming newsletter.

The committee will develop a revised draft as needed and submit it to the BOD for approval. The final draft must be approved by the membership at the next February AGM to become valid.

### **6.3 Membership Approval**

The BOD will present the proposed new Bylaws, amendments, or additions to the Handbook at the next Annual General Membership (AGM) Meeting. If a simple majority of the members eligible to vote return an approval at the Annual General Membership (AGM) Meeting, then the amendments and/or additions will be automatically adopted. At BOD discretion, the revisions may be presented to the membership either as individual items or as a complete revised draft of the “Handbook.”

## **ARTICLE 7 - DISSOLUTION**

In the event of the dissolution of the Association, and after all liabilities and obligations have been settled, any remaining monies or assets shall be divided equally among the current membership as determined by the Association.

## **CERTIFICATION**

I certify that the foregoing is a true and correct copy of the Bylaws of the above-named Association, duly adopted by the Board of Directors and the Association on

\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

President

\_\_\_\_\_

Secretary

# **RULES AND REGULATIONS**

## **1 - INTRODUCTION**

### **1.1 Description**

- 1.2.1** The Buck Lake Campground Association (hereafter referred to as the Association) is a private, member's only campground and members should remember its principal use is for the outdoor recreation and enjoyment of all members.
- 1.2.2** To preserve the natural beauty of the Association's property, the Association imposes the following rules and regulations for the use and development of the member's camping sites.
- 1.2.3** Observance of these Rules and Regulations will make your stay more pleasant and enjoyable. All members shall abide by the general rules of safety and conduct as established and posted by the Board of Directors (BOD).
- 1.2.4** Compliance is not optional, and members will be held responsible for the actions of themselves, their family, and guests.

### **1.2 Legal Guidance**

- 1.2.1** All the laws of the State of Washington, the ordinances of Mason County, and the conditions imposed by the operator public offering statement of the State of Washington Conditional Use Permit under which the Association is operated are adopted and incorporated into these Rules and Regulations.
- 1.2.2** The Association's Rules and Regulations are intended to be in addition to the laws of the State of Washington and the ordinances of Mason County and not in lieu thereof. Nothing contained in these rules and regulations and the business affairs of the Association shall conflict with the requirements of Mason County.
- 1.2.3** Any rule or regulation identified as in conflict with the county shall be reviewed and revised at the next regularly scheduled BOD meeting to comply with the requirements of the county and all state RCWs and WAC laws.

### **1.3 Revisions**

- 1.3.1** The BOD is granted the right to promulgate, from time to time, any Rules and Regulations as may be deemed appropriate for the government and affairs of the Association. Any changes to the Rules and Regulations will be brought to the next Annual General Membership (AGM) meeting for approval of the membership.

## **2 - NONCOMPLIANCE ENFORCEMENT**

### **2.1 Violation Standards**

- 2.1.1** All violations of the Rules and Regulations in this document shall be enforced by the BOD under the following standards unless otherwise specified in any section in this document.
- 1<sup>st</sup> offense: Written warning
  - 2<sup>nd</sup> offense: Written warning and a \$100 fine

- 3<sup>rd</sup> offense: Written warning, \$100 fine, and suspension (length determined by the BOD)
- 2.1.2 All minor offenses are reset annually.
  - 2.1.3 Any serious infractions will require additional solutions determined by the BOD on a case-by-case basis.
  - 2.1.4 All fines collected will go into the program fund.
  - 2.1.5 Board members who receive two \$100 fines during the year will immediately relinquish their place on the board. They will not be eligible to run for the board for the following two election cycles and must pay normal dues for the current year.

### **3 - GENERAL INFORMATION**

#### **3.1 Registration**

- 3.1.1 The Buck Lake Campground Association strictly adheres to an anti-harassment policy with its membership, guests, employees, and contractors. Each time members sign into the campground and when paying annual membership dues, they reaffirm their agreement of the anti-harassment and hold harmless policies.
- 3.1.2 Members and guests are required to register in the logbook at the gatehouse on the first day as they enter the campground and record the date and time on the last day as they exit. If there are multiple vehicles in a group, each one must register separately.
- 3.1.3 Minors (under the age of eighteen (18) years old) are not allowed in the park overnight without adult supervision (a member over the age of 18).

#### **3.2 Restrictions**

- 3.2.1 Vandalizing or stealing the Association's and/or members' property is strictly prohibited.
- 3.2.2 Discharge or brandishing of firearms and/or other weapons is prohibited on the grounds.
- 3.2.3 Personal fireworks are prohibited at all times.

#### **3.3 Wastewater, Wood, and Outside Trash**

- 3.3.1 Wastewater (grey and black water) and other effluent must be handled according to the instructions from the Mason County Sanitation Department Health Inspector.  
**Note:** The campground could be fined and/or closed by the county if wastewater is found to be draining on or in the ground as opposed to a container emptied into the dump station.
- 3.3.2 Wood is not to be removed from the campground. Because it is difficult to determine if members bring their own wood into the campground, all wood brought in must be used at the campground.
- 3.3.3 No outside refuse or yard waste shall be disposed of or burnt on Association property.

#### **3.4 Other**

- 3.4.1 Always respect other member's sites and get permission to walk through or otherwise use their site (i.e., overflow parking or camping).
- 3.4.2 The standard right of way is 10 feet in width from the center of the road each direction (20 feet). This shall remain undeveloped and unobstructed on all two-way roads.

## 4 - MEMBERSHIPS

- 4.1** Each Buck Lake Campground Association membership...
- 4.1.1** ...entitles said Member to the sole use of one (1) specific campsite
  - 4.1.2** ...is equal and has equal rights in the Association.
  - 4.1.3** ...entitles said Member one vote for each membership.
  - 4.1.4** ...extends to immediate family members – spouse/partner, children, parents, and siblings.
  - 4.1.5** ...may also include an extended family member, i.e., Uncle, Aunt, Cousin, Nephew, Niece, Grandchild or Grandparent who have agreed, signed the Code of Conduct & signed the Hold Harmless Agreement, at the Board of Directors' discretion.
- 4.2** Any Buck Lake Campground Association-owned membership or newly created membership must be purchased directly from the Buck Lake Campground Association.
- 4.2.1** The sale price of specified campsites owned by the Buck Lake Campground Association will be determined at the market rate.
- 4.3** Members may arrange a sale and/or private transfer of their specified campsite for the improvements made to the site and fix their own price. A sale and/or transfer of a campsite must coincide with a transfer of membership which includes all the association granted rights of membership.
- 4.3.1** Advertising the private sale of a membership site or any personal property anywhere within the campground must be done on approved bulletin boards and must be dated. Posting signs on recreational vehicles or membership sites is prohibited.
    - All signage will be taken down 90 days from date of posting.
    - Advertising memberships for sale on Association owned social media sites is allowed.
  - 4.3.2** It is the responsibility of the member (seller) to contact the Board of Directors to inform them of the upcoming transfer. The Board of Directors will provide information regarding any outstanding dues, fines or assessments as well as any other non-compliance issues pertaining to the membership and/or designated campsite as part of a Seller Site Disclosure. The Seller Site Disclosure should be given to the new/existing member whom the membership is to be transferred to.
  - 4.3.3** All membership dues and balances (if any) must be current, and any non-compliance issues must be addressed or acknowledged by the Board and the new member before a transfer is considered final.
- 4.4** All membership transfer fees are to be established by the Board of Directors and paid directly to the Buck Lake Campground Association. The transfer fees may be used by the association to cover membership expenses such as new campsite signs and other association-related costs.
- 4.4.1** A 'new member transfer fee' shall be established by the Board of Directors and shall be the same for all membership transfers to new members.
  - 4.4.2** An 'existing membership transfer fee' shall be established by the Board of Directors but may be set at a reduced amount compared to the 'new member transfer fee'.
- 4.5** All prospective new member transfers must do the following to be approved by the Board of Directors:
- Be 18 years of age or older

- Fill out Membership Application/contract.
- Show valid state issued or federal issued identification
- Agree to follow the Rules and Regulations.
- Sign the Code of Conduct
- Sign Hold Harmless Agreement

**4.6** The Association is not obligated to purchase back memberships or refund dues from a member for any reason.

**4.7** A 'member in good standing' is a member who...

- ...has agreed to follow the Rules and Regulations.
- ...has signed the Code of Conduct.
- ...has signed the Hold Harmless agreement.
- ...is current on all membership dues (no later than February 28<sup>th</sup>)
- ...is current on all assessments (paid in full by due date)
- ...has not had their membership suspended by the association.
- ...is eligible to participate in the February AGM voting process
- ...is eligible for a Board position, if dues are paid in full prior to or at the February AGM

#### **4.8 Change of address**

**4.8.1** It is the members' responsibility to notify the BOD, in writing, of any change of mailing address and/or e-mail address.

**4.8.2** All correspondence, including payments, should be mailed to: Buck Lake Campground Association P.O. Box 609 Sumner, WA 98390

#### **4.9 Member Conduct**

**4.9.1** Members and guests are required to register on the first day as they enter the campground and on the last day as they exit. If there are multiple vehicles in a group, each one must register separately.

**4.9.2** Curfew for minors (under 18) is 11:00PM unless they are attending park events (such as karaoke and fireworks displays) or accompanied by an adult member.

**4.9.3** Sharing a member's personal and private information with a non- member is prohibited.

#### **4.10 Guest Conduct**

**4.10.1** Members are responsible for the actions of themselves, their family, and guests.

**4.10.2** Members may not allow a guest to use their site without the member being present.

**4.10.3** Guests must leave the campground when the member leaves.

**4.10.4** All campground rules apply to guests.

**4.10.5** Members will ensure their guests are aware of and follow all Rules and Regulations governing the Association.

**4.10.6** Members will be responsible for all actions of their guests and are responsible for the payment of any fines assessed because of their guest's actions.

**4.10.7** A Member may not be considered a guest of another Member.

**4.10.8** Guests are required to obtain a Visitor Pass from the accompanying member and place it in the window of their vehicle. This serves as their identification as a Guest and indicates the site they are assigned to. Upon entering the premises, guests must sign in at the designated sign-in location. This signature confirms their agreement to adhere to the rules, regulations, and Bylaws of the Buck Lake Campground

Association. By signing in, guests also acknowledge their understanding and agreement to our Code of Conduct and Hold Harmless policies.

**4.10.9** Members receive two (2) passes with their February Annual General Membership (AGM) Meeting packet.

#### **4.11 Membership Dues – General**

**4.11.1** The dues, plus all governmental taxes imposed thereon, for all members shall be such an amount per month as may be fixed from time-to-time by the Board of Directors.

**4.11.2** The dues for both single and multiple memberships will be assessed annually at \$525 per site starting in 2026.

**4.11.3** To be able to use the Buck Lake Campground facilities and vote at the AGM meeting, members must be current on dues, assessments and outstanding fines owed to the association.

**4.11.4** \$25 discount or credit on annual dues for any membership that will elect to receive all communication digitally.

**4.11.5** \$25 discount or credit on annual dues for members who participate in one association work party per calendar year.

**4.11.5.1** On the day of any scheduled association work-party, it shall be a member's responsibility to make the Board of Directors aware of said member's participation. The Board of Directors shall keep a record of attendance for each association work-party for the purpose of documenting member participation and calculating any discount or credit earned for members.

**4.11.5.2** One (1) member's participation, as determined by the Board of Directors, in an association "work-party" shall constitute a discount or credit on the dues for one (1) membership per calendar year.

**4.11.5.3** Members may not earn more than one (1) \$25 discount or credit per membership per work party in a calendar year.

**4.11.5.4** If a member has multiple memberships, the member's participation in a work-party shall only be counted towards one (1) \$25 discount or credit on their membership's dues per calendar year.

**4.11.5.4.1** Members who bring an additional adult(s) to participate in work-parties may earn discounts or credits for their additional membership dues at a rate of one (1) \$25 discount per one (1) person per work-party per year. For Example:

- If there is a 2<sup>nd</sup> adult participating in the work-party beyond the 1<sup>st</sup> adult member (such as a spouse, an adult immediate family member or an approved extended family member) the additional adult may be counted as a discount or credit on dues for their 2<sup>nd</sup> membership.
- If there is a 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. adult participating in the work-party, the same discount or credit would apply to the members' 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. memberships in a similar method.
- A maximum of one (1) \$25 discount or credit shall be earned per person per membership per year. A maximum of one (1) \$25 discount or credit may be applied to a membership dues per work-party per year.

#### **4.12 Membership Dues - Board of Directors**

**4.12.1 Officers** Board members serving in the Offices of President, Vice President, Secretary, and Treasurer are eligible to receive a credit of their annual dues. The distribution of this credit will occur at the conclusion of the term, either by a check or credit to future dues during the February Annual General Membership (AGM) meeting. The amount of Officer credit received will be proportional to the length of service as an Officer.

**Note:** Towards one (1) membership only. Officer Credits can only be utilized by the board member who served on the board as an Officer for their membership credit.

**4.12.2 Board of Directors-At-Large** Members serving on the BOD who do not hold officer positions are eligible to receive an annual credit of \$300. The distribution of this credit will occur at the conclusion of the term, either by check or credit to future dues during the February Annual General Membership (AGM) meeting. The amount of BOD credit received will be proportional to the length of service on the BOD.

**Note:** Towards one (1) membership only. BOD Credit can only be utilized by the board member who served on the board for their membership credit.

**4.13 Annual Dues Assessment** Approximately Mid-January, the Treasurer will prepare the annual dues assessment, and the Secretary will include it with the invitation to the AGM meeting. Annual dues payments are due in full by February 28th each year.

**4.13.1** If dues are not received by this date, a termination letter will be sent by registered mail to the member stating they have 30 days to pay or they will be terminated and forfeit all rights and use of BLCA.

**4.13.2** To be eligible for a Board position or to participate in the February AGM voting process, it is required that dues are fully paid prior to or at the February AGM.

#### **4.14 Special Assessments**

Special Assessments may be requested and collected by the Association for maintenance, capital improvements, or other necessary needs of the Association.

**4.14.1** The board shall make a concerted effort to communicate the need for a special assessment at least (6) months from its prospective due date.

**4.14.2** Members shall have at least six (6) months from the first notice to pay the assessment in full.

**4.14.3** Members shall notify the board within three (3) months from first notice to arrange a payment plan.

**4.14.4** To be considered a member in good standing, members must pay the special assessment in full prior to the due date.

**4.15 Payments – Dues, Assessments and fines are payable the following ways:**

##### **4.15.1 By Mail**

BLCA Attention: Treasurer  
P.O. Box #609  
Sumner, WA 98390

##### **4.15.2 Online**

Make arrangements with the Treasurer and your bank for setting up recurring payments with your bank's Bill Pay process to pay monthly, quarterly, or semi-annually.

##### **4.15.3 In person (at an in-person AGM)**

Give a check or cash to the Treasurer who will issue a receipt upon request.

#### **4.16 Late Payments**

**4.16.1** Interest of 5% per month shall be added to any unpaid balance each month.

#### **4.17 NSF Checks**

**4.17.1** A returned check fee of \$40 shall be collected for each occurrence.

**4.17.2** The member shall reimburse all charges incurred by the Association for collection.

#### **4.18 HARDSHIPS**

**4.18.1** If a member anticipates that they may fall in arrears because of an unforeseen or hardship issue, it is the responsibility of the member to contact the Board in writing before the termination process has begun.

**4.18.2** The Board will discuss the proposal of the Member and decide on the proposed course of action on a case-by-case basis, considering all factors and a proposed speedy resolution.

**4.18.3** If the Member fails to follow the Board approved and agreed upon resolution, they will be sent a termination letter and must pay the balance in full within 30 days or their membership will be terminated. Members may only use this hardship clause once.

#### **4.19 TERMINATION**

Membership agreements can be terminated, and memberships returned to the association by the BOD under the following circumstances:

- Failure to pay annual dues, fines or assessments.
- Any serious infractions such as criminal actions or severe violations of the Rules & Regulations, on a case-by-case basis.

**4.19.1** If the Board, in its sole discretion, determines to terminate a membership, the Member is terminated; all membership rights and privileges shall cease immediately. (They may not sell or transfer membership) The Membership will be returned to Buck Lake Campground Association.

**4.19.2** Members will have 45 days after termination to remove any personal property. The terminated member must make arrangements with the BOD and Caretaker to allow them the opportunity to supervise the removal of personal items. This is required to ensure that the terminated member does not remove or inflict damage to Buck Lake Property or other members' assets.

**4.19.2.1** If a member does not comply, a court order may be invoked as needed.

**4.19.2.2** In the event legal action is required to enforce any of the rights of the Association under these rules and regulations, the Member will be responsible for all court or other costs provided by law, including attorney's fees. Any legal action initiated by the Association against a Member or initiated by a Member against the Association shall be filed in Mason County, Washington.

#### **4.19.3 Termination of Financed Memberships**

**4.19.3.1** Memberships that are in arrears for over 3 months shall receive a warning letter by registered mail.

**4.19.3.2** If satisfactory payment arrangements have not been arranged with board approval within 30 days, a termination letter will be sent by registered mail.

**4.19.3.3** Members will have 45 days after termination to remove any personal property. The terminated member must make arrangements with the BOD and Caretaker to allow them the opportunity to supervise the removal of personal items. This

is required to ensure that the terminated member does not remove or inflict damage to Buck Lake Property or other members' assets.

**4.19.4** If a member is terminated, they are no longer eligible for any future membership.

## **5 - CAMPSITES**

### **5.1 Site Usage and Boundaries**

**5.1.1** Each member-assigned campsite is designated and promoted for the purpose of locating a tent, tent trailer, pickup camper, travel trailer, motor home, or other similar unit.

**Note:** No 100% accurate plot plans of the campground exist that specify any campsite boundary lines. The authority for the location of all boundary lines rests with the BOD.

**5.1.2** Members holding two adjacent sites may develop them into (1) one site if desired.

**5.1.2.1** Upon the sale or transfer of any combined sites, the greenbelt buffer (non-invasive natural trees and plants) must be replaced to divide the sites and revert them to their original dimensions.

**5.1.2.2** Upon the sale or transfer of any site that was expanded beyond the original dimensions and grandfathered in shall revert to the original site size and buffer (non-invasive natural trees and plants) upon sale/transfer.

**5.1.3** Site usage is designed for two camping units.

**5.1.3.1** Additional guest camping units may be placed on site temporarily. All rules regarding camping units will apply to guests.

**5.1.3.2** Pre-fabricated, permanent sleeping shelters are not allowed (i.e., tiny houses, job site trailers, etc.)

**5.1.4** Moving boundary markers to enlarge a member's site may, upon satisfactory proof of the same, be cause for immediate suspension and/or a fine as determined by the BOD.

### **5.2 Trees and Brush**

**5.2.1** Members are prohibited from cutting or removing any trees. No live tree more than four (4) inches in trunk diameter may be removed. Exceptions will be made for the preparation of designated roads, community parking areas, diseased trees, wind damage mitigation, etc. These exceptions need to be approved by the caretaker after BOD approval and tagged by the BOD.

**5.2.2** Tree cutting permits will be issued by BOD to have posted on site during scheduled tree cutting.

**5.2.3** Underbrush shall not be cleared closer than 5 feet to campsite boundary.

**5.2.4** Do not stack your brush on the side of the roads of your site, this is a fire hazard. If possible, burn your brush in your approved fire pit. If there is too much brush, ask the Caretaker for permission to add it to the burn pile at the maintenance shed and assist with the burning there if requested.

**5.2.5** Greenbelts shall not be encroached upon or used by individual membership sites.

### **5.3 Garbage**

**5.3.1** No junk cars or campers are to be stored on sites.

**5.3.2** All garbage, waste, and other disposable material shall be placed in approved containers. Littering is strictly prohibited.

**5.3.2.1** Only garbage created by camping at Buck Lake is to go into the dumpster.

#### **5.4 General Restrictions**

**5.4.1** Renting, leasing, or other commercialization of member sites is prohibited.

**5.4.2** No permanent living on campsites is allowed.

**5.4.3** The campground address is not to be used except by the resident caretakers.

#### **5.5 Electricity, Water, and Sewer**

**5.5.1** Association campsites are 'dry' campsites with no individual power or water hookups. Power outlets are located at the community Pole Building. Shared water spigots are located on the road near every campsite.

**5.5.2** Daytime use of Buck Lake Campground electricity at campsites is restricted to site improvement only and must have prior BOD approval.

**5.5.3** Generators used at night for powering medical devices must be in an insulated box with maximum decibel of 60 db.

**5.5.4** Water hookups to individual sites are prohibited except when filling a water tank or for campsite or camper/RV cleaning or when used for fire suppression.

- When a hose is attached, a splitter must be used to allow others to access water.
- Hoses must be disconnected after each use.

**5.5.5** Sewer lines to sites are prohibited. Wastewater and other effluent must be handled according to the instructions from the Mason County Sanitation Department Health Inspector. The campground could be immediately closed if wastewater is found to be draining on or in the ground as opposed to a container emptied into the dump station.

**5.5.6** Members should always provide their own stable source of electricity via generator if they know they will need power for a medical device at night. However, in the case of an emergency need, such as a faulty generator, members may use an extension cord to plug into a Buck Lake Campground's outlet at nighttime to power medical devices only if the following conditions are met:

**Member must...**

...have prior board approval and agree that Buck Lake is not liable for any damage.

...have an attached waterproof name tag that includes the campsite number.

...unplug extension cord from outlet no later than 9:00AM the following morning.

...use extension cord only to power a medical device.

...use a 12-gauge extension cord when distance is 100ft. or less.

...use a 10-gauge extension cord when total distance is greater than 100ft.

...use no more than two 10-gauge cords when total distance is greater than 100ft.

...use rubber cable protector speed bumps for locations where cords pass over roads.

...use a waterproof seal device between extension cords if using two cords.

...accept that electricity usage shall be reserved for EMERGENCY USE ONLY.

#### **5.6 Site Maintenance and Inspection**

**5.6.1** All membership sites shall be maintained according to Buck Lake Rules and Regulations.

**5.6.2** All sites are to be kept clean of all unsightly materials so that the site will not be an eyesore, and is free of all hazards, including fire and health hazard and holiday decorations.

- 5.6.3** All camping, recreational associated items and equipment will be concealed and/or stowed in a neat and orderly manner when not in use or when the member leaves the campground.
- 5.6.4** Members in violation of this rule shall be notified by the BOD, and allowed 60 days to clean, or attempt to work out a reasonable timeframe to clean up the site. If the member does not respond a fine may be assessed to the member.
- 5.6.5** Annual campsite inspections will be performed by the BOD members assigned to the Site Inspection Committee during the Spring Work Party to ensure compliance with the rules for the camping season.
  - 5.6.5.1** The site inspectors will use the site inspection form found in the Membership Dues, Sales, and Fees Forms section. A minimum of two (2) members of the committee must agree with and sign the inspection report if a site appears to be out of compliance. Members will find a blank copy of the inspection form in their February Annual General Membership (AGM) meeting packet.
  - 5.6.5.2** The Site Inspection Committee will send their reports to the BOD to issue warnings if necessary. A copy of the report will be given to the members.
    - If a warning of non-compliance is issued, the member will have sixty (60) days to bring the site into compliance. After 60 days, a re-inspection will take place and if the site is then in compliance no further action will be taken.
    - If after 60 days, the site is still out of compliance then a fine will be assessed.

**5.7 Winter Season**

- 5.7.1** The winter season at the campground shall be considered the period commencing on Nov 1st of each year and ending on the 1 day of April of the following year. The following additional Rules and Regulations shall apply during the winter season:
- 5.7.2** The Pole Building bathroom is closed.
- 5.7.3** All portable canopies (excluding covers over trailers/campers/RVs) and tents are to be taken down and stored by Nov 1st.

**5.8 Site Improvements**

- 5.8.1** On unimproved sites or undeveloped or overgrown or neglected campsites, a detailed plan (such as locations for firepit, camper, shed, etc.) should be pre-approved by the BOD. There shall be no construction on any sites until there has been a permit issued by the BOD.
- 5.8.2** All repairs to existing site improvements shall conform to all of the Rules and Regulations for original building permits and the applicable provisions of the Mason County Code in effect at the time of repairs.
- 5.8.3** Large amounts (more than 10 yards) of gravel, fill dirt, etc. brought into Buck Lake must have prior approval in writing by the BOD.
- 5.8.4** Deliveries of outside resources coming into Buck Lake Campground must be coordinated by the member and notice given to the Caretaker.

**5.9 Natural Disaster (Storm Damage)**

- 5.9.1** In the event of a natural disaster, the caretaker has the authority to move a member's property without liability. However, neither the Caretaker nor the Association shall have a duty to do so. If possible, the Caretaker will check with the member to see if the property is ok to move.

## **6 - PETS**

### **6.1 Supervision and Leashes**

- 6.1.1 Pets must be leashed when outdoors.
- 6.1.2 Pets must be under supervision when outdoors.
- 6.1.3 Owners must make every effort to prevent excessive barking or vocal nuisance.
- 6.1.4 Owners are expected and required to clean up their pet's waste promptly.

### **6.2 Restrictions**

- 6.2.1 Pets are not allowed in restrooms or any other designated area where signs are posted "No pets allowed." **Exception:** identified service animals.
- 6.2.2 Aggressive pets are prohibited and must be removed from the campground.
- 6.2.3 Hybrid wolf-dogs, coyote-dogs, horses, and other livestock are prohibited.

## **7 - FIRES / FIRE PITS / STOVES**

### **7.1 General Fire Safety**

- 7.1.1 If the sign at the front of the park indicates "NO FIRES" or if there is a DNR or Mason County burn ban in effect, no burning is allowed (even if it is raining).
- 7.1.2 Mason County Fire Department rules always supersede Buck Lake rules. DNR supersedes Mason County.
- 7.1.3 Fire pits and other fireplace devices shall be inspected and approved by the Site Inspection Committee or Caretaker before first use.
- 7.1.4 No member shall leave a fire unattended at any time.
- 7.1.5 A 5-gallon bucket of water and shovel or an extinguisher must be nearby any active campfire.
- 7.1.6 Careless use of flammable liquids is a violation.
- 7.1.7 Discarding burning material, including cigarettes, cigars, etc. is a violation. Use appropriate butt cans or fire pits.

### **7.2 Fire Pits**

- 7.2.1 Fires are allowed in approved fire pits only. See the fire pit guidelines in the Handbook.
- 7.2.2 Fire pits require yearly inspection and must be approved by the site inspection committee and or Caretaker.
- 7.2.3 Fire pit to be a maximum of 3' diameter (per Mason County regulations).
- 7.2.4 The bottom of the fire pit must have concrete with drain or firebricks.
- 7.2.5 Three feet of gravel around pit (Or min 10' diameter) this is considered a firebreak and is required by Mason County fire regulations.
- 7.2.6 No Structures will cover the fire pit – including tarps or any other materials unless it is noncombustible and properly installed and inspected per the Mason County fire regulations.
- 7.2.7 Fire must have at least a 20-foot vertical clearance from overhanging branches or combustible materials, and min of 10 feet clearance in all directions to any structure or combustible material.
- 7.2.8 These regulations are subject to change from time to time based on the Mason County Fire regulations.

### **7.3 Wood Burning Stoves and Stove Pipes**

- 7.3.1 Maintain a two (2) foot minimum clearance to tent walls.
- 7.3.2 Chimney pipes must be Class A stainless steel and must be a minimum of six (6) inches above the peak of the roof.
- 7.3.3 Hearth pad of concrete or stone material must be 18" from door opening(s) and a minimum 6" on the sides/back.
- 7.3.4 Maintain a twenty (20) foot clearance to trees/branches etc. above the Spark Arrestor Cap.

## **8 - STRUCTURES – GENERAL INFORMATION**

### **8.1 Structure Definitions**

- 8.1.1 Temporary Structure Definition: Portable covers and tents that are removed prior to winter season.
- 8.1.2 Long term Structure Definition: The structure is built on pier blocks or buried concrete for supporting posts and can be dismantled, moved, and removed without leaving a trace. There are no permanent materials in the ground such as concrete foundations/concrete slabs (except fire pit slabs) or buried steel.
- 8.1.3 Permanent Structure Definition: A structure that is built on a concrete foundation or concrete slab or has a roof and rigid walls. No permanent buildings are allowed on campsites.

### **8.2 Campsite Structures**

- 8.2.1 Campsites are for recreational camping use only and may include Canvas Yurts, tents, trailers, campers, or motor homes. Pre-fabricated, permanent sleeping shelters are not allowed (i.e., tiny houses, job site trailers, etc.).
- 8.2.2 Permanent structures are prohibited. Storage sheds are considered portable.
- 8.2.3 Members owning multiple sites may place units on them for use by family and friends.
- 8.2.4 The number of long-term structures allowed per camping site is two (2). This does not include tables, counters, chairs, firewood covers, or those structures built as rain covers over RVs.
- 8.2.5 One storage shed allowed per camping site (counts as 1 structure).
- 8.2.6 The number of open-air cover structures allowed per camping site is one (1). This number includes but is not limited to a kitchen cover, fire pit cover or table covers.
- 8.2.7 No long-term camping units, structures, or storage sheds may be placed within five feet of a campsite boundary line.
- 8.2.8 Any construction must have a natural finish such as a wood stain or earth tone colored paint.
- 8.2.9 Asphalt products, concrete foundations or slabs are prohibited for use in any construction (allowable use of concrete is described under the long-term structure definition).
- 8.2.10 Concrete pier blocks or buried concrete for the purpose of supporting posts only, are permitted.
- 8.2.11 Members are responsible for all construction undertaken on their campsite, regardless of who completes the work.
- 8.2.12 It is the sole responsibility of the members to ensure the construction requirements of BLCA are adhered to.

- 8.2.13 Noncompliant structures may need to be altered or removed at the member's expense.
- 8.2.14 Continued noncompliance with structure guidelines may result in the suspension of the owners' membership.

### 8.3 Building Permits

- 8.3.1 All new construction on any campsite requires a permit issued by the BOD.
- 8.3.2 Submit an Action Form or designated building form with a detailed written plan to the BOD for review and approval. The BOD shall then review the plan and issue their ruling within 30 days.
- 8.3.3 If a member feels that a plan has been wrongfully denied that member may submit a copy of the application with a written statement setting forth why the applicant feels that the application was wrongfully denied. The BOD shall then review the application and issue their ruling within 30 days.
- 8.3.4 Projects started without an approved permit on file may result in the requirement that the member remove the cited project in its entirety within a specified timeline.
- 8.3.5 Permits and BOD decisions will be filed in the permanent Buck Lake records.

### 8.4 Retaining Walls and Fences

- 8.4.1 Retaining walls are considered a major alteration and must have BOD permission.
- 8.4.2 BLCA will not build retaining walls on member sites nor be responsible for the condition of existing new and/or future walls. The member shall be financially responsible for the construction, maintenance, and repair of existing and future retaining walls on their site.
- 8.4.3 Members may obtain the services of a licensed, bonded contractor for construction, or repair of retaining walls. If a member builds a wall themselves, they must follow these specifications and procure an approved permit prior to construction that will be over two (2) feet in height, but less than the maximum of 4 feet. **Note:** Existing walls are acceptable as is.
- 8.4.4 The form (building application) must include a site plan that shows the following:
  - 8.4.4.1 The exact location of the retaining wall on their site.
  - 8.4.4.2 Site boundary lines as established by the BOD.
  - 8.4.4.3 The materials proposed for use in construction.
  - 8.4.4.4 A cross-section of the structure showing provisions for drainage.
  - 8.4.4.5 Height of the wall which shall be measured from the lowest part of the wall or footing to the highest part of the wall at every location along the wall.
  - 8.4.4.6 Guardrails, if placed at the top of a wall for safety, will not be considered a fence or part of the wall height.
- 8.4.5 No part of a wall or fence may extend into an adjacent site without written approval from the BOD (and the other member if appropriate) and shall be shown on the application. This does not include a wall that separates one site from another as long as the wall does not extend beyond the site boundary line as established by the BOD.
- 8.4.6 A midway inspection shall be required on all walls above two (2) feet from the base, prior to backfilling any materials, to ensure adequate drainage has been provided.
- 8.4.7 Approval will not be required for a wall or fence under two (2) feet in height providing it is not intended to support any weight like a structure or vehicle. This will typically

be for a raised garden. However, if a raised garden includes an existing tree, the base of the tree must remain as is with very little fill dirt placed around it. Placing fill dirt around the base of a tree higher than a few inches can damage the tree over time.

**8.4.8** Fences exceeding five (5) feet in height or built of material other than stone or wood are prohibited.

## **8.5 Temporary Covers**

**8.5.1** Temporary party tents, pop up dining canopies, or any other portable cover consisting of a metal or wood frame covered with a canvas tarp roof, are allowed within the guidelines.

**8.5.2** Tarp coverings may be erected on a member's site and used year-round. These tarp coverings should be taken down during winter months. Ropes should be removed during the offseason.

## **8.6 Storage Sheds**

**8.6.1** Only one (1) storage shed is allowed on each campsite.

**Note:** You cannot combine two storage sheds as one if you have two adjoining memberships.

**8.6.2** The storage shed may not exceed 256 cubic feet and may not exceed 8' in height.

**For example:** 8'w x 4'd x 8'h.

**8.6.3** Construction materials must be natural earth tones such as dark green or brown.

**8.6.4** A storage shed cannot be used as a bunk house.

**8.6.5** A shed's roof's total width may not be more than two (2) feet larger than the structure's width. The roof's total depth may not be more than two (2) feet larger than the structure's depth.

**8.6.6** The roof's overhang may be divided between sides. The roof's overhang may also be divided between the front & back.

**8.6.7 Example 1:** Even maximum overhangs on all sides-  
Front: 1', Back: 1', Side-A: 1', Side-B: 1'

**8.6.8 Example 2:** Longer overhang on one side –  
Front: 1', Back: 1', Side-A: 1'6", Side-B: 6"

**8.6.9 Example 3:** Longer overhang on the front side –  
Front: 1'8", Back: 4", Side-A: 6", Side-B: 6"

## **8.7 Open-Air Long-Term Structures**

**8.7.1** Any open-air long-term structure placed over picnic tables or kitchen areas are to be constructed of wood or metal and subject to the following:

**8.7.1.1** Size no larger than 10' x 20' (200 sq ft) No taller than 8' at the sides.

**8.7.1.2** No rigid walls. (Rolled up tarps may be used for side walls for rain protection.)

**8.7.1.3** Top covering of wood, plastic, metal, or fiberglass.

## **8.8 Tent Platforms**

**8.8.1** Tent platforms may be made using pier blocks or concrete post supports and not be contacting the dirt surface. (A tent platform counts as one camping unit).

**8.8.2** The tent platform must not exceed 10' x 20' (200 sq ft).

## **8.9 RV Cover/Structure**

**8.9.1** Covers for RVs shall be allowed provided the RV cover does not restrict the removal of the unit.

- 8.9.2 One RV cover allowed at the maximum size of (525 sq. ft) or 35' x 15'. (To cover maximum RV allowed of 32' with tongue) a second cover (200 sq ft) or 10' x 20'.
- 8.9.3 Use standard tarp walls for winter protection. Hard sides that enclose the RV are not permitted.
- 8.9.4 Anchor the cover to the ground to prevent movement from high winds.

**8.10 Covered Firewood Structures**

- 8.10.1 Maximum of two (2) separate, covered firewood structures are allowed on each camp site. These structures may have up to three (3) solid walls and may not have any doors.  
 Note: You cannot combine two covered firewood structures into one unit in a buffer area even if you are a member who has two adjacent campsites assigned.
- 8.10.2 Maximum total footprint of covered firewood structures on each site to have a combined area of twenty-four square feet (24 sq. ft.) or less.  
**For example:** A campsite may have one 12'x2' (24 sq. ft.) structure or two 6'x2' (12 sq. ft.) structures to cover firewood.
- 8.10.3 Covered firewood structures may not exceed eight (8) feet in height. The roof's total width may not be more than one (1) foot larger than the structure's width. The roof's total depth may not be more than one (1) foot larger than the structure's depth.  
**For example:** One 12'x2' (24sq. ft.) structure may have a roof area no larger than 13'x3' (39 sq. ft.). Two 6'x2' (12 sq. ft.) structures may have roof areas no larger than 7'x3'(21 sq. ft.) each.
- 8.10.4 The roof's overhang may be divided between sides. The roof's overhang may also be divided between the front & back.  
**Example 1:** Even maximum overhangs on all sides –  
 Front: 6", Back: 6", Side-A: 6", Side-B: 6"  
**Example 2:** Longer overhang on one side –  
 Front: 6", Back: 6", Side-A: 8", Side-B: 4"  
**Example 3:** Longer overhang on the front side –  
 Front: 10", Back: 2", Side-A: 6", Side-B: 6"
- 8.10.5 Covered firewood structures may also be built adjacent to a storage shed and share a wall and/or a roof if desired. This adjacent covered area shall be considered a firewood covered structure separate from the shed to be solely used to cover firewood. This adjacent covered firewood structure, in addition to one (1) other covered firewood structure on the campsite, shall not exceed the maximum 24 sq. ft. total footprint of covered firewood structures per campsite. The roof of this firewood covered area shall follow roof guidelines as written above.  
**Example:** A storage shed 8'x4' has a roof at 8' height with a large overhang on one side, used as a firewood cover. This adjacent roof area has support posts on its far corners and is equivalent to 6'x4' (24sq. ft.) structure if it were to be walled to match the adjacent shed's front & back walls. This example's roof may be up to 7'x5'(35 sq. ft.). Campsite may not have another covered firewood structure as it would now have the maximum covered firewood structure area.
- 8.10.6 Construction materials must be natural earth tones such as dark green or brown.
- 8.10.7 Composite pre-made plastic sheds may be used for storing firewood if doors are removed.

**8.10.8** Firewood covered structures shall only be used to store firewood.

**8.10.9** Tarps may be used to cover firewood with no restrictions.

## **9 - FACILITIES**

### **9.1 Restrooms/Showers**

**9.1.1** When no one is present, turn off the lights and water and close the windows. To prevent excess moisture from steam after showering in the new bathroom, open the windows and set the fan timer (if available) when leaving the restroom.

**9.1.2** Keep the restroom doors closed to prevent unwanted animals and birds from entering.

**9.1.3** Children under 5 years of age must be supervised at all times.

**9.1.4** No animals, except service animals, are allowed in restrooms. Service animals must be in the physical control of the owner (leashed).

**Note:** As a courtesy, please inform others that you have a service dog and if you allow petting.

**9.1.5** Do not wash dishes in the bathroom sinks.

**9.1.6** Anyone caught defacing or damaging showers, restrooms, or other park property will be required to clean the facility and pay damages. They will also be subject to disciplinary action and possible suspension.

### **9.2 Pole Building / Playground / Equipment**

**9.2.1** There is no smoking in the Pole Building, bathrooms, playground area, and other posted areas.

**9.2.2** The pole building is a communal space; please do not monopolize the outlets and appliances.

**9.2.3** All facilities and amenities are used by members and their guests at their own risk. Buck Lake is not responsible for lost, stolen, or damaged property.

**9.2.4** Do not wash your personal camping dishes in the sink at the Pole Building.

**9.2.5** To reserve the pole building for a special event, please fill out an action form with complete details and contact information and return it to the BOD for review and approval. Please limit your event to a maximum of four (4) hours during the summer camping season.

**9.2.6** Do not block the ice freezers. Bagged ice is provided as a courtesy for the members and all proceeds benefit the program fund. The ice is for campground use only and availability is not guaranteed. Ice is limited on holiday weekends, so plan accordingly and be courteous to others.

**9.2.7** Please date any items placed in the refrigerator/freezer and remove them at the end of your visit.

**9.2.8** Frisbee golf, corn-hole boards, and horseshoe games are provided for all members to enjoy. Please do not move them from their designated areas.

**9.2.9** The playground is for use by children aged 12 and under with adult supervision for children under 10. Buck Lake Campground Association is not responsible for monitoring the playground.

**9.2.10** All parents and children are encouraged to help maintain and clean up the playground for safe use.

- 9.2.11 The Pole Building bathrooms will be closed during winter months (Nov 1<sup>st</sup> to April 1<sup>st</sup>).
- 9.2.12 All volunteers who intend to handle food for campground events shall follow safe food handling procedures. A tipsheet for safe food handling, plastic gloves, and a meat thermometer should be readily available to all volunteers at the Pole Building.
  - 1. Never handle food when you are sick.
  - 2. Wash your hands well and when needed.
  - 3. Don't touch ready to eat food with bare hands.
  - 4. Keep food hot or cold.
  - 5. Cook food to the right temperature.
  - 6. Cool hot food quickly.
  - 7. Keep raw meat away from other foods.
  - 8. Clean and sanitize food equipment and keep your area clean.
  - 9. Always get food from a safe source.
  - 10. Ask questions if you don't understand.

## **10 - LAKE USE: SWIMMING, BOATING, AND FISHING**

### **10.1 Swimming**

- 10.1.1 Personal floats, docks, or other projections from the shore into Buck Lake are prohibited. Only those provided by the Association are allowed.
- 10.1.2 Members are required to provide appropriate adult (18 or older) supervision for children 12 and under when swimming at the lake.
- 10.1.3 Buck Lake Campground Association does not provide lifeguards. Swim at your own risk.

### **10.2 Boating**

- 10.2.1 Members and guests must follow all Washington State boating regulations.
- 10.2.2 The use of gas motorized equipment of any kind is prohibited on Buck Lake.
- 10.2.3 Electric trolling motors are permitted.
- 10.2.4 Washington state law (**RCW 79A.60.160**) requires children ages 12 years and younger to wear a Coast Guard approved life jacket or vest on vessels less than 19 feet long. The Association encourages the use of life jackets for everyone on a boat.
- 10.2.5 Boat Removal
  - 10.2.5.1 No boats should be left on the shore. The approved boat storage area is by the tire wall during the camping season.
  - 10.2.5.2 Boats shall be removed from the lake and shore by November 1<sup>st</sup> of each year. From November 1<sup>st</sup> through April 1<sup>st</sup>, boats must be stored in the boat storage area or on a campsite. Boats must be marked with a membership site number.
  - 10.2.5.3 If your boat is used during the November 1<sup>st</sup> through April 1<sup>st</sup> period, replace it in the appropriate boat storage area or on your site before leaving.
  - 10.2.5.4 There will be a fine if the boat must be removed by BOD or caretaker.
  - 10.2.5.5 Any unmarked boats may be disposed of as abandoned property if the owner cannot be identified. Abandoned boats will be auctioned off for a donation toward the program fund.

### **10.3 Fishing**

- 10.3.1 Members and guests must follow all Washington State fishing regulations.
- 10.3.2 The catch limit is five (5) fish per day per person.
- 10.3.3 Do not clean fish in the lake. Discard all fish guts and pet waste in a garbage can, not the lake.
- 10.3.4 Fishing is prohibited from the day the annual fish delivery occurs (usually in March) until after the Memorial Day fishing derby. The BOD will determine the closure date and it will be posted at check-in, on the website, and Facebook pages.

## **11 - VEHICLES**

### **11.1 General Rules of the Road**

- 11.1.1 The speed limit is 5 miles per hour throughout the entire park including the access road for motorized or non-motorized vehicles.
- 11.1.2 Under aged, careless, and drunk driving is prohibited.
- 11.1.3 Vehicles are prohibited from parking on access roads or on the lakeside of any road.
- 11.1.4 Failure to stop for the Caretaker is a violation.
- 11.1.5 Inoperable motorized vehicles are prohibited.

### **11.2 Vehicle Operation**

- 11.2.1 Any vehicle including a golf cart must be operated by a driver 16 years and older and have a valid state issued driver's license with insurance.
- 11.2.2 The operation of golf carts must follow the same traffic laws as cars, including regulatory signs and the use of directional or hand signals when making turns.
- 11.2.3 All vehicles must be equipped with headlights, taillights and reflective warning devices on the front and rear sides of the vehicle.
- 11.2.4 Headlights should be used 30 minutes before sunset and 30 minutes after sunrise and always be used during inclement weather.
- 11.2.5 All golf carts and low speed vehicles (electric wheelchairs, scooters, etc.) must be identified with members site number.
- 11.2.6 Golf carts should not cross over or drive on paved roads outside of the campground (unless properly licensed with the state).
- 11.2.7 Passengers may not ride standing in the vehicle or on the back platform of the vehicle. Arms and legs must be kept inside the vehicle at all times.
- 11.2.8 Golf carts should always yield to motorized vehicles in all cases.
- 11.2.9 Owners are responsible for any damages or injuries caused by their golf cart use. The Association is not liable for any damage or injury.
- 11.2.10 Owners and drivers of golf carts are responsible if they or someone that they allow to drive their golf cart has an incident, causes property damage, an accident or if someone gets hurt. This also includes driving under the influence.
- 11.2.11 Absolutely no electric vehicle charging will be allowed at the bathrooms, pump house, pole building, or by an electrical extension cord run to a campsite. Trailer batteries should be removed before bringing them to the charging station at the pump house.

### **11.3 Recreational Vehicles (RV) / Motorhomes**

- 11.3.1 No recreational vehicle may be placed within five (5) feet of a campsite boundary line.

- 11.3.2 Recreational vehicles may not exceed 32 feet in length unless prior approval in writing from the BOD has been given for a temporary stay at the ball field.
- 11.3.3 All RVs must be able to be maneuvered to / from member's site without disturbing the natural beauty of BLCA.
- 11.3.4 All RVs must be kept currently licensed and operational while at Buck Lake Campground.
- 11.3.5 RV units being brought into the park must be in good condition.
- 11.3.6 RV Standards of Cleanliness and Maintenance.
  - 11.3.6.1 All recreational vehicles shall be maintained in a neat, clean, and safe condition
  - 11.3.6.2 Recreational vehicles may not be altered so that they are no longer capable of being moved on public roadways
  - 11.3.6.3 The exterior of all recreational vehicles shall be maintained in their original condition with repairs corrected, as necessary. Exterior damage should be repaired with original or similar materials.
  - 11.3.6.4 Any recreational vehicle on a member's site in an advanced state of disrepair must be cleaned and/or repaired or removed from the campground within sixty (60) calendar days of member receiving written notice from the BOD. The BOD may grant an extension of time, but at no time shall exceed thirty (30) additional calendar days.

#### 11.4 Other Allowed Motorized Vehicles

- 11.4.1 Street licensed vehicles (i.e., Jeeps, motorcycles).
- 11.4.2 ATVs on a trailer or truck for use at offsite locations.
 

**Note:** The operation of recreational all-terrain vehicles (ATV) is prohibited within the property borders of Buck Lake Campground including at member sites, on roads and trails, and in open areas.
- 11.4.3 Electric vehicles (i.e., wheelchairs, Little Rascals, golf carts, electric bicycles, etc.).
- 11.4.4 Gas powered golf carts with noise controls installed.
- 11.4.5 Equipment owned or operated by the Buck Lake Campground Association for use in the maintenance or improvement to the property.

#### 11.5 Noncompliance

- 11.5.1 All vehicles will be subject to the following:
  - 1<sup>st</sup> complaint – parked for the day
  - 2<sup>nd</sup> complaint – parked for the weekend
  - 3<sup>rd</sup> complaint – vehicle out of service for the remainder of the season.

## 12 - LENGTH OF STAY

### 12.1 Definition of Use

- 12.1.1 Buck Lake Campground is intended for recreational camping use only.
- 12.1.2 A camping day is defined as being 24 hours from the time of arrival.
- 12.1.3 The maximum length of stay at Buck Lake Campground is fourteen (14) consecutive days per month with a minimum of fourteen (14) consecutive days between stays.
- 12.1.4 The maximum number of camping days/nights per year is 168 (14 x 12 = 168).

### 12.2 Extended Stay Request

- 12.2.1 A request for an extended stay requires the written authorization of the Buck Lake BOD.

- 12.2.2 The Member must include an Extended Stay Application and plan. An extended stay request is for temporary use only and exclusively for members.
- 12.2.3 A usage fee of \$25 per day will be added to the members' dues if it has been determined that they violated their approved extended stay.
- 12.2.4 Abuse of the length of stay rules or failure to communicate an Extended Stay plan may result in suspension.

**12.3 Permanent Resident Restrictions**

- 12.3.1 Members and/or guests shall not use a camping site as a primary or secondary residence.
- 12.3.2 The BOD shall have the final say in determining whether or not a member is attempting to use a site as a permanent residence.
- 12.3.3 After determination of a violation, a letter will be generated to the site member attempting permanent residence.
- 12.3.4 Failure to provide correct information will result in a fine and/or suspension.

**13 - NOISE**

**13.1 Excessive Daytime Noise**

- 13.1.1 No major site clearing, chainsaw, chipping, or grinding on major holiday weekends. Incidental or emergent chainsaw cutting is acceptable.
- 13.1.2 From 7am – 10:00pm be respectful of others to keep daytime noise a reasonable level.

**13.2 Quiet Time Noise**

- 13.2.1 Quiet time is between 10:00pm and 7:00am (special considerations for July 4<sup>th</sup> weekend).
- 13.2.2 All members and guests need to be considerate of others when undertaking activities that may be noisy or may inconvenience others between the hours of 10:00pm and 7:00am.

**13.3 Noise Enforcement**

- 13.3.1 The on-call BOD member or members shall be available to address immediate noise complaints. The holiday weekend's representative list will be posted on the bulletin boards and in the sign-in shack.
- 13.3.2 On the weeks during the year, when campers are abundant, there will be two drive-through sweeps through the campground each night.
  - 13.3.2.1 10:00pm – A board member and one other member will drive through the roads of the campground (with a flashing Amber beacon light on a Golf Cart) which would signify it is 10:00pm and the "quiet time" starts now.
  - 13.3.2.2 About 10:30pm, a board member and one other member will drive through the campground a second time.

**13.4 Non-Compliance / Fine / Suspension – Noise Violation**

- 13.4.1 If a campsite is in violation of the "quiet time," a written warning can be given to the member(s) and their guest(s) at that time.
- 13.4.2 If after the second drive through a board member needs to go out to a member's site it will automatically be considered the second notice, and member / guests will need to leave the next morning. The member will receive a \$100 fine.

- 13.4.3 Members and their guests who receive two \$100 fines during the year will not be allowed back to Buck Lake for the next 12 calendar months from the date of the second incident.
- 13.4.4 Board members who receive two \$100 fines during the year will immediately relinquish their place on the board of directors. They will not be eligible to run again until after two election cycles have passed and must pay normal dues for the current year.

## **14 - ANTI-HARASSMENT POLICY**

### **14.1 Description**

- 14.1.1 The Buck Lake Campground Association strictly adheres to an anti-harassment policy with its membership, families, guests, employees, and contractors.
- 14.1.2 The Association complies with all local and state laws.
- 14.1.3 Our goal is to provide an environment free from tensions created by ethnic, racial, sexual, or religious remarks, animosity, bullying, unwelcome sexual advances or requests for sexual favors, or other such conduct.
- 14.1.4 Members, their family, and their guests of Buck Lake Campground Association must treat other members of the Association, as well as its employees, with common courtesy and respect.
- 14.1.5 It shall be the policy of the Association that any member, family member, or guest threatening, harassing, coercing, battering, intimidating, or abusing (physically or mentally) any other member, family member, or guest, may be subject to, but not limited to, immediate suspension and/or termination of membership in the Buck Lake Campground Association.
- 14.1.6 Harassment includes continual verbal harassment (epithets, derogatory statements, slurs), physical harassment (assault, physical interference with normal work or involvement), visual harassment (posters, cartoons, drawings), and innuendo.
- 14.1.7 Violation of this policy may result in suspension or termination of membership, guest privileges, and/or forfeiture of contracts.

### **14.2 How to Report a Harassment Violation**

- 14.2.1 All reports must be submitted in writing on an Action Form and then given to any member of the BOD, emailed to the BOD, or mailed to the official PO Box.  
**Caution**  
If it is determined for any reason that an accusation is false, the false report will itself be considered an act of harassment and may result in suspension or termination of membership and/or guest privileges or contracts.
- 14.2.2 Anyone who fails to cooperate with, hinders an investigation, or provides false information may be subject to disciplinary action up to and including termination of membership.

## **15 - ALCOHOLIC BEVERAGES / MARIJUANA / ILLEGAL DRUGS**

### **15.1 Minors (under 21)**

- 15.1.1 Alcohol/Marijuana shall not be consumed by anyone under 21 years of age. BLCA has a Zero Tolerance Policy for underage drinking and illegal drug use or distribution.

**15.1.2** The Association does not approve of and will not be held responsible for any consequences of minor (underage) or adult substance abuse.

**15.1.3** Members or guests who willingly and knowingly give illegal drugs and/or alcoholic beverages to a minor will be held accountable if any issues arise.

**15.2 Adults (over 21)**

**15.2.1** Adult use of marijuana is to be consumed only on member sites. It is not allowed on common property or to be consumed in public view.

**15.2.2** Non-prescribed (illegal) narcotic drugs that include hallucinogens, barbiturates, amphetamines, or other similar narcotics are not permitted in any area by anyone.

**15.2.3** Operating any motor vehicle while under the influence of alcoholic beverages or non-prescribed narcotic drugs (hallucinogens, marijuana, barbiturates, or amphetamines) while on Association property is prohibited.

**15.3 Violations and Reporting**

**15.3.1** The Association, its representatives, and officers reserve the right to contact local authorities to report any illegal activity.

**15.3.2** Members and guests are encouraged to notify any Director or the Caretaker of any violations.

**15.3.3** Any member and/or their guest found to have violated this policy will be subject to immediate removal and/or suspension from Association property.

**16 - ACTION ITEM FORMS**

**16.1 Action Item Form Location**

**16.1.1** The Action Item Form is available at the sign in shack at the Buck Lake entrance, on the website, in the Facebook Group, and in the documents section in the Handbook.

**16.2 In an Emergency**

**16.2.1** Identify if it is an URGENT matter, if so, call a director, Caretaker, or 911 immediately.

**16.3 In a Non-Emergency**

**16.3.1** Using an Action Item form is the preferred way to notify the Action Item committee and BOD. Use this form to report complaints, special thanks for something well done, requests for Pole Barn or Boy Scout Camp reservations, or suggestions that you want the BOD to review.

**16.3.2** Fill in all the information that you can and indicate if you would like a response from the committee or board.

**16.3.3** When completed, give the form to a caretaker or any board member or place it in the suggestion box at the sign in shack at the Buck Lake entrance. It will be reviewed at the next scheduled board meeting or sooner if it is an urgent matter.

**16.3.4** The BOD will contact the person/s involved in the complaint as part of the investigation process.

**16.3.5** Forms may also be mailed to the BOD. All forms will be reviewed by the Action Item Committee at their next scheduled meeting. Some forms may also need to be reviewed by the whole board for a resolution. After the committee and/or board rules on an Action form, a written reply will be sent by email or regular mail depending on submitter's preference.

**16.3.6** If something emergent is happening two Directors or one Director and/or the caretaker may address the situation at the time. If an action form is sent in at a later

date that addresses the same situation, the Action Form Committee will determine if it warrants additional discussion or resolution.

## **17 - GENERAL CODE OF CONDUCT**

### **17.1 Requirement**

**17.1.1** The BOD may suspend or terminate the membership of any member and/or their immediate family (as herein otherwise defined) for flagrant violation of the Bylaws or rules and regulations of the Buck Lake Campground Association as now or hereafter adopted.

**17.1.2** Members are responsible for any damage or injury to persons or property caused by their own negligent acts or that of family and/or guests.

**17.1.3** Each member is required to sign a Code of Conduct form when they purchase or transfer a membership agreeing that they understand these rules and will comply to keep their membership in good standing.

### **17.2 Noncompliance / Fine / Suspension – General Code of Conduct**

**17.2.1** The Caretakers have the right to enforce all approved rules, regulations, and Bylaws. This includes the right to request any members and/or guests not obeying said Bylaws, rules, and regulations to leave the premises.

**17.2.2** Violators of the rules and regulations shall be subject to fines and/or expulsion from Buck Lake Campground. If members or guests continue to violate the rules and regulations, or if fines are not paid within 90 days, members and guests will be subject to termination of their Buck Lake Campground membership.

**17.2.3** In the event a membership is suspended, all rights of the member and their immediate family to enter the Buck Lake Campground premises shall cease immediately. A membership may only be reinstated on such terms and conditions as may be fixed by the BOD from time to time.

**17.2.4** If the member returns and/or the sheriff must be called by the caretakers or a board member for misconduct or violation of the Bylaws or rules and regulations, suspension and or termination could be the only recourse. When a member is terminated, all membership privileges shall cease immediately. If a member does not comply, a court order may be invoked as needed. If a member is terminated, they are no longer eligible for any future membership.

**17.2.5** A 3-person arbitration board may be appointed by the BOD from the membership to arbitrate any disputes.

**17.2.6** In the event legal action is required to enforce any of the rights of Buck Lake Campground under these rules and regulations, the member will be responsible for all court or other costs provided by law, including attorney's fees. Any legal action initiated by the campground against a member or initiated by a member against the campground shall be filed in Mason County, Washington.

**The BOD is granted the right to declare, from time to time, revisions and updates to these Rules and Regulations as may be deemed appropriate for the governance and affairs of the Association.**

# REVISION HISTORY

## BYLAWS

Complete rewrite of By-Laws 02/03/2002
Revised Article V Section 2, Limits the use of travel trailers and motor homes a Meeting date, effective February 12, 2006.
Revised Article 1 Section 2 the Annual meeting date effective March 7, 2009.
Revised Article V Section 20 - Limits advertising membership sites or personal property for sale on individual membership sites or recreational vehicles within the campground. A majority vote taken at the 2009 Annual Meeting – Revised Article I Section 2, wording of Meeting date approved February 14, 2010
Add Article V Section 40, Restricts the use of Recreational ATV's within Buck Lake Campground. – Passed at 2010 Annual meeting Revised and approved by Board – March 13, 2010
Revised Article V Section 11, Clarified the site usage and length of stay at Buck Lake Campground. This clarification will discourage the use of the Buck Lake Campground as a primary/secondary residence and insure its use as a recreational camping facility. Revised and approved by Board – April 17, 2010
Revised Article I Section 12, Number of memberships from 200 to 106 based on the number of sites available. Also incorporated all amendments, date effective February 13, 2011, December 8, 2011 changed to 104 memberships after final measurements done in “D”, “F” & “G” Sections.
Revised Article V Section 1, Approved at Oct. 2011 Board of Director's meeting, to change the dimensions of storage boxes, which may not exceed 8 feet in height, 8 feet in width and 4 feet in depth.
Complete rewrite of Bylaws to bring them into alignment with standard not-for-profit corporation Bylaws. All non-essential sections were moved to a new Rules and Regulations document. Effective February 12, 2017.
Revised Article I – Meetings & Voting, Article II – Duties of Officers, Article III - Duties of Board of Directors, Article V – Voting for amendments. Effective May 27, 2017
Revised Article II – section 2: updated to include criteria for being on board of directors; section 5: revised to be “within 15 days after the annual meeting developing work party dates/projects, setting future Board meeting dates”; section 6: added “the first meeting of the new board of directors within 15 days after”. Effective February 10, 2019.
Complete revision adding new numbering, format, and language to align with legal standards. Some sections were moved around to better align with their contents. The Table of Contents was expanded for easier searching. Added sections for mail-in and electronic voting, BOD qualifications and Code of Conduct, employee, and fiscal information. Revised Dissolution to remove the donation to a charitable organization clause and replace it with a distribution to eligible members (as specified in heritage documents). Effective: March 30, 2022

## RULES & REGULATIONS

A	Updated format, index, Structures section on “Tiny Houses,” Revised Action Item form response, added Rev block, updated file name & footer - Effective 5/27/2017
B	Added firepit attachment. Updated Membership description. 2/10/2019
C	Updated format. Added Section 2 with a standard for all fines. Clarified Officer's qualifications. Revised electrical usage rules. Revised section 8 and added information on building plans. 3/30/2022

## Membership Sales, Dues & Fees

A	Updated Sales agreement to include Code of Contact and Hold Harmless agreement forms, Complete rewrite of Dues section, termination and footer, Added Revision block - effective 5/27/2017, edited 12/10/2017
B	Updated Sales responsibility, Dues section to make payable by February 28th and termination letters, updated Payable location to include PO Box, Remove Golf cart fees, (they are not allowed to be charged by Buck Lake Power., increased returned check fee to \$35, added arranged with board approval for financed memberships. Added Hardship section. 2/10/2019
C	Updated dues section per Annual meeting motion approved, removed sales price for new membership, revised address and added PO Box. Removed Annual meeting fee. 3/11/2019
D	Updated numbering format. Updated the physical mailing address. Revised late payment charge to 5% per month. Increased returned check fee to \$40. Added the processes for sales and termination. Updated the annual dues amount per 2022 Annual meeting motion approved. 3/30/2022

## BUCK LAKE HANDBOOK

A	Three documents (Bylaws; Sales, Dues, and Fees; Rules and Regulations) merged into one document to provide consistent page numbers. This resulted in some reformatting. Changes were made in Article 4: sections 1.1 and 3.0. Article 5: section 6.1. Article 6: section 2.0. This resulted in some reformatting. Changes voted on at the February 2024 BGM were incorporated. Changes were made in Article 2: sections 2, 3, and 4. Article 3. Article 4. New document referred to as "Buck Lake Handbook" 6/20/2024
B	<p>Revised Article 2 to clarify 2.9.6 Site Inspection Committee to include site planning as part of committee responsibilities. Revise Article 6 to clarify 6.2 Special Bylaws Committee definition to include "Handbook" and clarify 6.3 to revise "September" to just "General Meeting and to add clarification that BOD can revise how members vote on Handbook revisions at General Meeting.</p> <p>Revise Section 2 NONCOMPLIANCE ENFORCEMENT to remove Verbal Warnings. Revise Section 4 to include option for members to add extended family members to membership on a case-by-case. Revise Section 8 to revise "box" to "shed" in regards to storage sheds. Revise Section 9.2.12 to add safe food handling procedures &amp; tipsheet to pole building location. Add entirety of "Membership Sales, Dues &amp; Fees to Section 4 of of Rules &amp; Regulations. Membership Sales, Dues &amp; Fee document combined into Rules &amp; Regulations Section 4 renamed to "Memberships" from "Members and Guests", document is now obsolete as of 2/22/2025.</p>
C	Revised all Articles & Sections referencing Bi-Annual General Meeting, BGM, September Meeting to reference a single Annual General Meeting in February. Effective as of Annual General Meeting held February 21, 2026. Updated Article 2 Board of Directors Section 2.4.3 clerical numbering errors and updated section 2.4.3 to better define Board of Director members' nomination criteria. Added new sub-section to 5.5 to define requirements for emergent electrical power usage, added clarification to Section 8.6 for storage shed roof sizes, added definition to new Section 8.10 for woodshed structures, updated Section 13 for After Hours Noise Enforcement requirements

# **DEFINITIONS, ACRONYMS, FAQ**

## **1 Definitions**

### **Association**

The term “Association” shall mean: Buck Lake Campground Association, its successors, and assigns.

### **Board**

The term “Board” shall mean the Board of Directors of the Association.

Director.

The term “Director” shall mean each Member serving on the Board.

### **Officer**

The term “Officer” shall mean any or all the following members of the BOD: President, Vice-President, Secretary, and Treasurer.

### **Members**

The term “Members” shall mean the members of the Buck Lake Campground Association.

## **2 Acronyms**

AGM – Annual General Membership

BOD – Board of Directors

BLCA – Buck Lake Campground Association

## **3 Frequently Asked Questions (FAQ)**

Q. When signing in, who is considered a guest and who is not?

A. Each vehicle must sign in separately. This means

- Members and friends riding in the same vehicle sign in under the member.
- Family members or friends riding in a separate vehicle sign in as a guest.

Q. Can my guest use all the facilities of the park?

A. Yes, but members are responsible for their guests while on Buck Lake property.

Q. What am I allowed or not allowed to do at my site?

A. Please refer to the Bylaws and the Rules and Regulations. If you have more questions, please contact the BOD.

# IMPORTANT DOCUMENTS, FORMS, AND INFORMATION

1. Action Item Form
2. Buck Lake Campground Association Code of Conduct Agreement
3. Buck Lake Campground Association Hold Harmless Agreement
4. Membership Transfer Form
5. Extended Stay Application Form
6. Firepit and Woodstove Guidelines
7. Amendment Form
8. Site Inspection Form
9. Seller Disclosure Form
10. Map of Buck Lake
11. Past Board Members



## BUCK LAKE CAMPGROUND ASSOCIATION

### ACTION ITEM FORM

Use this form to report a complaint, compliment or suggestion that you want the Board of Directors to review. Please fill in all the information that you can and indicate if you would like a response from the board. When completed, give or mail this form to Caretaker, any member of the Board of directors. Your form will be reviewed at the next scheduled board meeting. **If it is an emergency, please call a Board Member or Caretaker.**

**LEVEL OF URGENCY: HIGH** \_\_\_ **MEDIUM** \_\_\_ **LOW** \_\_\_

**TYPE OF ACTION: COMPLIMENT** \_\_\_ **SUGGESTION** \_\_\_ **COMPLAINT** \_\_\_

**WOULD YOU LIKE TO BE CONTACTED REGARDING THIS FORM? YES** \_\_\_ **NO** \_\_\_

**PREFERED CONTACT METHOD:** \_\_\_\_\_

**EMAIL AND/OR PHONE #:** \_\_\_\_\_

**YOUR NAME & CAMPSITE:** \_\_\_\_\_

**DATE & TIME OF INCIDENT:** \_\_\_\_\_

**PERSON(S)/CAMPSITE(S) INVOLVED:** \_\_\_\_\_

**WITNESS(ES):** \_\_\_\_\_

**SUBJECT:** \_\_\_\_\_

**DESCRIPTION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESIRED BOARD ACTION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Buck Lake Campground Association: P.O. Box #609 Sumner, WA 98390**

# **Buck Lake Campground Association**

## **Code of Conduct Agreement**

**Name:** \_\_\_\_\_ **Membership #** \_\_\_\_\_

Signing the code of conduct annually demonstrates our personal accountability for making the best decisions for ourselves, our family, and our guests.

- I agree to treat others with respect and dignity.
- I understand that I have the responsibility to inform my family and guests of the Buck Lake Rules and Regulations.
- I understand that I am responsible for the actions of my family and guests.
- I understand that Buck Lake is not responsible for personal injury or property damage.
- I support the decisions made by the BOD and Caretakers.
- I adhere to all rules and regulations.
- I will speak up and raise issues or concerns.
- I will pay my dues and payments in a timely manner.

Signing this form demonstrates a commitment to each other, the staff, and guests to ensure an enjoyable camping experience for every one of the Buck Lake members.

I have read and agreed to follow the rules and regulations as presented in the Buck Lake Rules and Regulations document.

\_\_\_\_\_

**Signature of Member**

\_\_\_\_\_

**Date**

# **Buck Lake Campground Association**

## **Hold Harmless Agreement**

**Name:** \_\_\_\_\_ **Membership #** \_\_\_\_\_

I, the undersigned, on behalf of myself, my family members, guests, and all derivative claimants, assume any and all risks and understand and hereby agree to hold the Buck Lake Campground Association, their officers, board members, employees, heirs, successors, and assigns, free and harmless from any and all claims and causes of action-including personal injury during my/our use of the premises and facilities such as the playground, water front, lake, restrooms, showers, picnic areas, shelter, campgrounds, etc. at the Buck Lake Campground facilities located at 641 E. Phillips Lake Loop Rd. Shelton, WA 98584.

By signing this Hold Harmless Agreement, I acknowledge that I have carefully read and understood this agreement. Furthermore, I understand that I am waiving any rights to file a lawsuit or initiate a claim for any personal injuries, property damages, or losses sustained by me or a minor child under my care and/or control. I agree that this agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

**I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND, AND VOLUNTARILY SIGN THIS HOLD HARMLESS AGREEMENT.**

**Note: If you are signing this agreement for a family, group, guest, or an organization that you represent, please sign the following statement:**

**I represent that I am legally authorized to make this agreement for:**

**Name of group or organization:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Member**

\_\_\_\_\_  
**Date**

# BUCK LAKE CAMPGROUND ASSOCIATION

## TRANSFER OF MEMBERSHIP

I/We hereby apply to Buck Lake Campground Association for permission to transfer a Membership as per the following:

I/We \_\_\_\_\_ residing at \_\_\_\_\_  
 In the County of \_\_\_\_\_ City of \_\_\_\_\_ State of \_\_\_\_\_ Zip \_\_\_\_\_ Phone# \_\_\_\_\_  
 do hereby transfer & assign to \_\_\_\_\_ residing at \_\_\_\_\_  
 In the County of \_\_\_\_\_ City of \_\_\_\_\_ State of \_\_\_\_\_ Zip \_\_\_\_\_ Phone# \_\_\_\_\_  
 Email \_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_  
**Buyer Signature** **Date** **Buyer Signature** **Date**

**Membership#** \_\_\_\_\_ in Buck Lake Campground Association, a Non-Profit Corporation, according to the laws of the State of Washington. Purchaser shall be entitled to all rights of Membership pursuant to the Articles of Incorporation and Bylaws of Buck Lake Campground Association as amended or as hereafter amended.

**Status of Membership fee and dues at the time of sale:**

(Seller must contact Treasurer prior to sale to verify. Buyer and Seller to perform due diligence prior to exchanging monies.)

Membership fee has an unpaid balance in the amount of \$ \_\_\_\_\_ as of \_\_\_\_\_, 20 \_\_\_\_  
 OR  
 Membership dues and assessments are paid through the month of \_\_\_\_\_, 20 \_\_\_\_

**Method of payment:**

Membership payments in the amount of \$ \_\_\_\_\_ due on the \_\_\_\_\_ day of \_\_\_\_\_ until paid in full.  
 AND/OR  
 Membership dues and assessments will be \$ \_\_\_\_\_ and paid annually.

Seller herein covenants and agrees to warrant and defend all membership rights appurtenant to **Membership #** \_\_\_\_\_ against all and every person or persons whomsoever, lawfully claiming the same or any interest therein.

**Buyer/Seller (circle one)** shall pay a Fee of **\$100**, if transferring to an existing member or a Fee of **\$500** if transferring to a non-member.

Transfer Fee received by \_\_\_\_\_  
**Treasurer Signature** **Date**

\_\_\_\_\_ and \_\_\_\_\_  
**Seller Signature** **Date** **Seller Signature** **Date**

State of Washington, County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that

\_\_\_\_\_  
 is/are the persons(s) who appeared before me and said person(s) acknowledged that he/she/they signed this instrument and acknowledge it to be his/her/their free and voluntary act for the uses and purposes mentioned in the instrument.

(seal or stamp)

\_\_\_\_\_  
**Signature** **Date**  
 Title \_\_\_\_\_ My appointment expires \_\_\_\_\_

**ACCEPTED and APPROVED BY:**

\_\_\_\_\_  
**President Signature** **Date**

\_\_\_\_\_  
**Secretary Signature** **Date**

# Buck Lake Campground Association Extended Stay Application

Special usage allowances will be granted to members if the need arises (i.e., work related, personal, retirement, etc.) that require a Member to use Buck Lake facilities longer than what is allowed per the Bylaws. This Extended Stay application must be approved by the Buck Lake Campground Association Board of Directors, prior to the start of the Extended Stay. This application will define the intent of the member's usage and length of stay. This plan will define what a Member will do while they are staying at the campground to offset their stay and not be a burden on our caretakers. This will discourage the use of the Buck Lake Campground as a primary/secondary residence and ensure its use as a recreational camping facility.

## Member Information: (Please print)

Member Name: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_ (    ) \_\_\_\_\_  
Home    Cell

Mailing Address: \_\_\_\_\_ Site #: \_\_\_\_\_  
\_\_\_\_\_  
City                      State                      Zip Code

## Reason for Extended Stay:

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I have read and agree to the terms of the Extended Stay Agreement as stated below.

MEMBER SIGNATURE: \_\_\_\_\_ Date \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Board Approval: \_\_\_\_\_ Date \_\_\_\_\_

(Keep a copy of this form at the camp site to allow the Caretakers to verify the approval of the board. The original will remain on file with the Association.)

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## MEMBERS, PLEASE READ BEFORE SIGNING ABOVE:

As a Member of the Buck Lake Campground Association, Inc., I fully understand that I am responsible for the behavior and welfare of my family and any guests that I may have visit me while using the campsite area. I have read and retained the Buck Lake Campground Rules and Bylaws and I agree that my family, my guests, and I will fully comply with all rules and regulations relating to the operation of the campgrounds. I hereby agree to indemnify, protect, and hold harmless Buck Lake Campground Association, Inc., from any claims of damages or injuries that I or members of my family, or my guests may incur while using the campsite area, or for damages to our personal property.

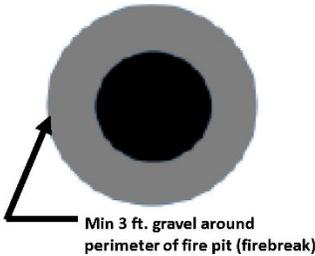
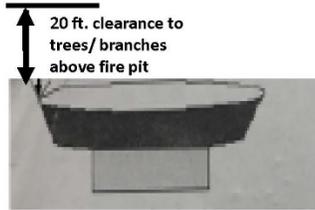
I hereby authorize Buck Lake Campground Association, Inc., and its employees to move my trailer, camper, or tent under the following circumstances. Imminent natural disaster, in the case of emergency, repairs to electrical or water systems or other repairs necessary to maintain the campgrounds.

The campsite must be kept clean and orderly. Upon departure, the site should be clean, and all trash disposed of properly. While at the campground, all dogs must remain on a leash. There is a dump station for trailers in the campground area.

THANK YOU FOR YOUR COOPERATION,  
Buck Lake Campground Association Board of Directors

# Buck Lake Campground Association

BLCA Handbook 2022 – Updated May 2024



## Fire pits must have:

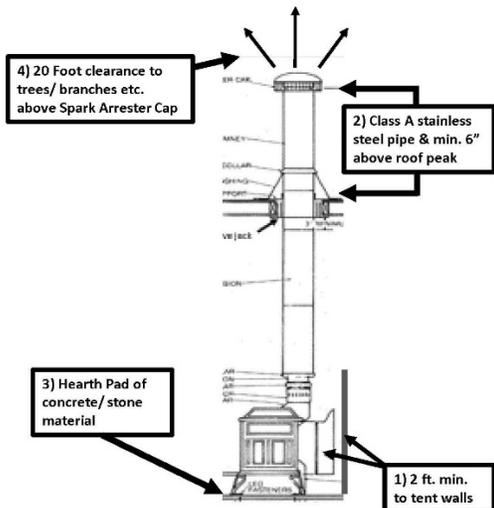
- 1) 25 ft. clearance to structures
- 2) Concrete with drain or firebricks
- 3) Firebreak consisting of 3 ft of gravel around pit or 10' dia. across
- 4) 20-ft vertical clearance from overhanging branches or combustible materials
- 5) Five-gallon bucket of water and shovel in close proximity
- 6) One person in attendance at all times while burning
- 7) No pile size greater than 3' diameter
- 8) No combustible structures covering – including tarps or any other materials

- ❖ Fire pits require yearly inspection and must be approved by the site inspection committee and/or Caretaker.
- ❖ Fires are allowed in approved fire pits only.

**Note:** The above rules conform to the current Mason County Fire Department regulations. Mason County regulations always supersede Buck Lake rules. DNR supersedes Mason County. Fire regulations are subject to change.

# Buck Lake Campground Association

BLCA Handbook 2022 – Updated May 2024



## Wood Stoves must have:

- 1) 2 ft. minimum clearance to tent walls
- 2) Class A Stainless Steel chimney pipe at least 6" above peak of roof
- 3) Hearth pad of concrete or stone material 18" from door opening(s) & min. 6" on sides/back
- 4) 20 ft. clearance to trees/branches etc. above the Spark Arrester Cap

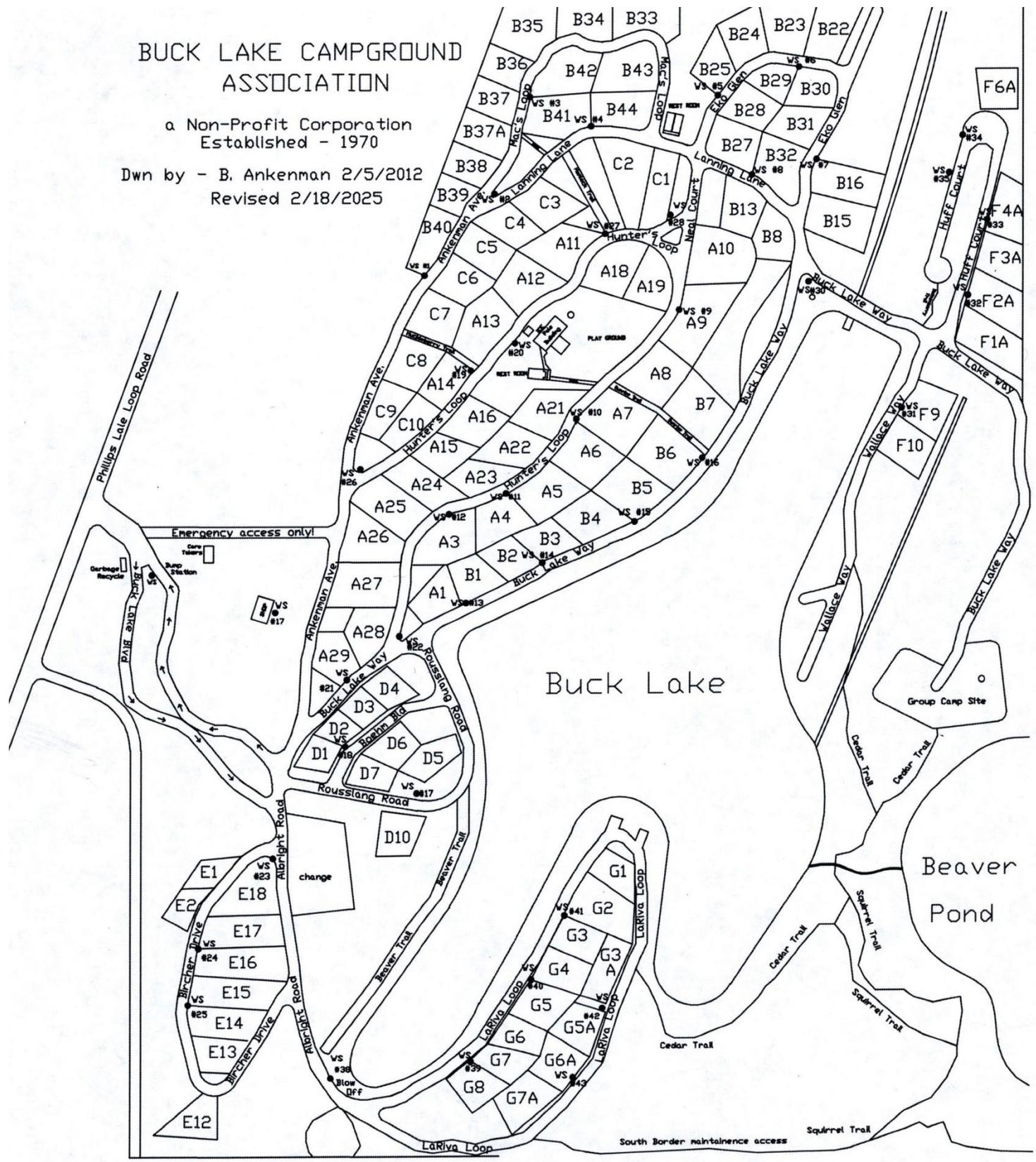
- ❖ Wood stoves must be inspected & approved by Site Inspection Committee or Caretaker before 1<sup>st</sup> use and yearly
- ❖ Fires are allowed in approved wood stoves only.

**Note:** The above rules conform to the current Mason County Fire Department regulations. Mason County regulations always supersede Buck Lake rules. DNR supersedes Mason County. Fire regulations are subject to change.

# BUCK LAKE CAMPGROUND ASSOCIATION

a Non-Profit Corporation  
Established - 1970

Dwn by - B. Ankenman 2/5/2012  
Revised 2/18/2025



# **BUCK LAKE CAMPGROUND ASSOCIATION**

## **PAST BOARD OF DIRECTORS MEMBERS**

**Note:** If you can help fill in any missing names, please contact the BOD.

**2026**

President – Nicholas Ankenman  
Vice President – Kay Rivera  
Secretary – Cari Rivera  
Treasurer – Bruce Ankenman  
Pos 1 – Susah Hahn  
Pos 2 – Justin Ankenman  
Pos 3 – Andrew Ankenman  
Pos 4 – Joel Rinehart  
Pos 5 – Stephen Ankenman  
Pos 6 – Jason Pidgeon  
Pos 7 – Jenessa Biedler  
Caretaker – Nick Boursaw

**2025**

President – Nicholas Ankenman  
Vice President – Kay Rivera  
Secretary – Cari Rivera  
Treasurer – Bruce Ankenman  
Pos 1 – Susah Hahn  
Pos 2 – Justin Ankenman  
Pos 3 – Andrew Ankenman  
Pos 4 – Pat Maresh (r)  
Pos 5 – Vince Dobson  
Pos 6 – Joel Rinehart  
Caretaker – Nick Boursaw

**2024**

President – Nicholas Ankenman  
Vice President – Kay Rivera  
Secretary – Cari Rivera  
Treasurer – Bruce Ankenman  
Pos 1 – Andrew Ankenman  
Pos 2 – Duane Roush  
Pos 3 – Joel Rinehart  
Pos 4 – Justin Ankenman  
Pos 5 – Vince Dobson  
Caretaker – Nick Boursaw

**2023**

President – Kay Rivera  
Vice President – Stephen Ankenman (r)  
Secretary – Cari Rivera  
Treasurer – Kris Graden  
Pos 1 – Nicholas Ankenman  
Pos 2 – Kevin Graden  
Pos 3 – Nancy Johnson (r)  
Pos 3 – Randy Himes\*  
Pos 4 – Duane Roush  
Pos 5 – Brian Ulrich –  
Pos 6 – Tabby VanGelder  
Pos 7 – Les Wallace  
Pos 8 – Andrew Ankenman\*  
Caretaker – Nick Boursaw

**2022**

President – John Navin  
Vice President – Kay Rivera  
Secretary – Kris Graden  
Treasurer – Lori Mattingly  
Pos 1 – Stephen Ankenman  
Pos 2 - Nancy Johnson  
Pos 3 – Cari Rivera  
Pos 4 – Coleton Sticka  
Pos 5 – Les Wallace  
Pos 6 – Dominic Williams  
Pos 7 – Kelly Wray  
Caretakers – Marty Smith, D. Lawless

**2021**

President – Randy Himes  
Vice President – John Navin  
Secretary – Kris Graden  
Treasurer – Lori Mattingly  
Pos 1 – Randy Abner  
Pos 2 - Kay Rivera  
Pos 3 – Nancy Johnson  
Pos 4 – Cari Rivera

Pos 5 – Jason Wentworth (r)  
Pos 6 – Juliann Thatcher  
Pos 7 – Les Wallace  
Caretakers – Marty Smith, D. Lawless

**2020**

President – Brian Ankenman  
Vice President – Darin Majors  
Secretary – Kris Graden  
Treasurer – Nicholas Ankenman  
Pos 1 – Randy Abner  
Pos 2 - Special Events – Kay Rivera  
Pos 3 – Justin Ankenman  
Pos 4 – Kevin Graden (Alt) (rm'd 8/22)  
Pos 5 – Felicia La Riva - Miller  
Pos 6 – Juliann Thatcher  
Pos 7 – Frankie VanGelder  
Mikel Vertz – (r in April)  
Ric Rasmussen (Oct –Dec)  
Caretakers – Marty Smith, D. Lawless

**2019**

President – Brian Ankenman  
Vice President – Darin Majors  
Secretary – Stephanie Lynch  
Treasurer – Nicholas Ankenman  
Pos 1 – Randy Abner  
Pos 2 - Special Events – Melody Kennedy  
Pos 3 – Work Party – Justin Ankenman  
Pos 4 – Kay Rivera  
Pos 5 – Juliann Thatcher  
Pos 6 – Frankie VanGelder  
Pos 7 – Diane Warner  
Caretakers – Marty Smith, D. Lawless

**2018**

President – Randy Abner  
Vice President – Brian Ankenman  
Secretary – Stephanie Lynch  
Treasurer – Diane Warner  
Pos 1 – Web Master - Nick Ankenman  
Pos 2 - Special Events – Sue Rasmussen  
Pos 3 – Work Party - Kevin Graden  
Pos 4 – Darrin Majors  
Pos 5 – Patrick Maresh  
Pos 6 – Richard Rasmussen  
Pos 7 – Larry Rifenerberck  
Caretakers – Derek and Lisa Blunck

**2017**

President – Randy Abner  
Vice President – Brian Ankenman  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Nick Ankenman (Alt)  
Pos 2 – Sue Rasmussen  
Pos 3 – Kevin Graden  
Pos 4 – Patrick Maresh  
Pos 5 – Richard Rasmussen  
Pos 6 – Larry Rifenerberck  
Pos 7 - Tony Rivera  
Trisha Tyo – (r in April)  
Caretakers – Derek and Lisa Blunck

**2016**

President – Randy Abner  
Vice President – Brian Ankenman  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Kevin Graden  
Pos 2 - Patrick Maresh  
Pos 3 – Richard Rasmussen  
Pos 4 – Sue Rasmussen  
Pos 5 – Larry Rifenerberck  
Pos 6 – Tony Rivera  
Pos 7 - Eddie Schafle  
Pos 8 – Trisha Tyo  
Pos 9 – Les Wallace

Caretakers – Derek and Lisa Blunck

**2015**

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Brian Ankenman  
Pos 2 – Dale Butts  
Pos 3 – Kevin Graden  
Pos 4 – Scott Hunter  
Pos 5 – Richard Rasmussen  
Pos 6 – Sue Rasmussen  
Pos 7 - Tony Rivera  
Pos 8 – Trisha Tyo  
Pos 9 – Les Wallace  
Caretakers – Derek and Lisa Blunck

**2014**

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Brian Ankenman  
Pos 2 – Dale Butts  
Pos 3 – Kevin Graden  
Pos 4 – Scott Hunter  
Pos 5 – Richard Rasmussen  
Pos 6 – Sue Rasmussen  
Pos 7 - Tony Rivera  
Pos 8 – Les Wallace  
Pos 9 – Jason Wentworth  
Caretakers – Derek and Lisa Blunck

**2013**

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Bruce Armstrong  
Pos 2 – Dale Butts  
Pos 3 – Kevin Graden  
Pos 4 – Scott Hunter  
Pos 5 – Alan McMullen  
Pos 6 – Richard Rasmussen  
Pos 7 – Sue Rasmussen  
Pos 8 – Les Wallace  
Pos 9 – Jason Wentworth  
Caretakers – Derek and Lisa Blunck

**2012**

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Nancy Johnson  
Treasurer – Diane Warner  
Pos 1 – Bruce Armstrong  
Pos 2 – Dale Butts  
Pos 3 – Scott Hunter  
Pos 4 – Alan McMullen  
Pos 5 – Richard Rasmussen  
Pos 6 – Sue Rasmussen  
Pos 7 - Les Wallace  
Pos 8 – Jason Wentworth  
Caretakers – Derek and Lisa Blunck

**2011**

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Stephanie Lynch  
Treasurer – Diane Warner  
Pos 1 – Brian Ankenman  
Pos 2 – Jim Boehm  
Pos 3 – Dale Butts  
Pos 4 – Kevin Graden  
Pos 5 – Scott Hunter  
Pos 6 – Jason Johnson  
Pos 7 - Richard Rasmussen  
Pos 8 – Sue Rasmussen

Pos 9 – Cathie Shaffer  
Caretakers – Derek and Lisa Blunck

#### 2010

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Brian Ankenman  
Pos 2 – Jim Boehm  
Pos 3 – Dale Butts  
Pos 4 – Kevin Graden  
Pos 5 – Scott Hunter  
Pos 6 – Jason Johnson  
Pos 7 - Stephanie Lynch  
Pos 8 – Richard Rasmussen  
Pos 9 – Sue Rasmussen  
Caretakers – Derek and Lisa Blunck

#### 2009

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Spring Drake  
Pos 4 – Kevin Graden  
Pos 5 – Scott Hunter  
Pos 6 – Jason Johnson  
Pos 7 - Felix LaRiva  
Pos 8 – Richard Rasmussen  
Pos 9 – Sue Rasmussen  
Caretakers – Derek and Lisa Blunck

#### 2008\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Spring Drake  
Pos 4 – Kevin Graden  
Pos 5 – Scott Hunter  
Pos 6 – Jason Johnson  
Pos 7 - Felix LaRiva  
Pos 8 – Richard Rasmussen  
Pos 9 – Sue Rasmussen  
Caretakers – Carrie Townsend / L.R.

#### 2007\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Spring Drake  
Pos 4 – Kevin Graden  
Pos 5 – Scott Hunter  
Pos 6 – Jason Johnson  
Pos 7 - Felix La Riva  
Pos 8 – Richard Rasmussen  
Pos 9 – Sue Rasmussen  
Caretakers – Carrie Townsend/L.R.

#### 2006\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Kevin Graden  
Pos 4 – Felix La Riva  
Pos 5 – Richard Rasmussen  
Pos 6 – Sue Rasmussen

Pos 7 – Spring Drake  
Pos 8 – Scott Hunter  
Pos 9 – Jason Johnson  
Caretakers – Carrie Townsend / L.R.

#### 2005\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Kevin Graden  
Pos 4 – Jason Johnson  
Pos 5 – Felix La Riva  
Pos 6 – Richard Rasmussen  
Pos 7 – Sue Rasmussen  
Pos 8 – Spring Drake  
Pos 9 – Mark Roles  
Caretakers – Carrie Townsend / L.R.

#### 2004\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Roger Delorm (Resigned June)  
Pos 4 – Kevin Graden  
Pos 5 – Rick Johnston  
Pos 6 – Felix LaRiva  
Pos 7 - Richard Rasmussen  
Pos 8 – Sue Rasmussen  
Caretakers – Jeremy and Carrie Nelson

#### 2003\*

President – Randy Abner  
Vice President – Larry Rifenerberck  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Jim Boehm  
Pos 2 – Dale Butts  
Pos 3 – Roger Delorm  
Pos 4 – Kevin Graden  
Pos 5 – Rick Johnston  
Pos 6 – Felix LaRiva  
Pos 7 - Richard Rasmussen  
Caretakers – Jeremy and Carrie Nelson

#### 2002\*

President – Glenn Ankenman  
Vice President – Bill Hunter  
Secretary – Cathie Shaffer  
Treasurer – Diane Warner  
Pos 1 – Randy Abner  
Pos 2 – Jim Boehm  
Pos 3 – Roger Delorm  
Pos 4 – Felix La Riva  
Pos 5 – Larry Rifenerberck  
Pos 6 – Francis Speer  
Pos 7 – Mona Wallace  
Caretakers – Jeremy and Carrie Nelson

#### 2001\*

President – Glenn Ankenman  
Vice President – Bill Hunter  
Secretary – Mona Wallace  
Treasurer – Diane Warner  
Pos 1 – Dave Baker  
Pos 2 – Jim Boehm  
Pos 3 – Felix La Riva  
Pos 4 – Cathie Shaffer  
Pos 5 – Francis Speer  
Pos 6 – Kai Vihelmsen (Alt) R. Delorm  
Caretakers – Jeremy and Carrie Nelson

#### 2000\*

President – Glenn Ankenman  
Vice President – Bill Hunter  
Secretary – Mona Wallace  
Treasurer – Diane Warner  
Pos 1 – Dave Baker  
Pos 2 – Terry Knoblock  
Pos 3 – Felix La Riva  
Pos 4 – Lori Mattingly  
Pos 5 – Cathie Shaffer  
Pos 6 – Francis Speer  
Caretakers – Duane and Connie Albright

#### 1999\*

President – Glenn Ankenman  
Vice President – Bill Hunter  
Secretary – Mona Wallace  
Treasurer – Diane Warner  
Pos 1 – Dave Baker  
Pos 2 – Terry Knoblock  
Pos 3 – Felix LaRiva  
Pos 4 – Lori Mattingly  
Pos 5 – Cathie Shaffer  
Pos 6 – Francis Speer  
Caretakers – Duane and Connie Albright

#### 1998\*

President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Diane Warner  
Pos 1 – Cathie Freitas  
Pos 2 – Bill Hunter  
Pos 3 – Terry Knoblock  
Pos 4 – Felix LaRiva  
Pos 5 – Floyd Schmidt  
Pos 6 – Francis Speer  
Caretakers – Duane and Connie Albright

#### 1997

President – Glenn Ankenman  
Vice President – Bill Hunter  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Terry Knoblock  
Pos 2 – Felix LaRiva  
Pos 3 – Floyd Schmidt  
Pos 4 – Francis Speer  
Pos 5 – Bud Warner  
Pos 6 – Cindy Weed  
Caretakers – Duane and Connie Albright

#### 1996

President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Bill Hunter  
Pos 2 – Terry Knoblock  
Pos 3 – Felix La Riva  
Pos 4 – Floyd Schmidt  
Pos 5 – Francis Speer  
Pos 6 – Bud Warner  
Pos 7 - Greg Woodfill  
Caretakers – George Lanning

#### 1995

President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Bill Hunter  
Pos 2 – Georgia Locke  
Pos 3 – Darren Schreiber  
Pos 4 – Floyd Schmidt  
Pos 5 – Bud Warner  
Pos 6 – Greg Woodfill  
Caretakers – George Lanning

**1994**  
President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Bill Hunter  
Pos 2 – Dave Koessel  
Pos 3 – Georgia Locke  
Pos 4 – Floyd Schmidt  
Pos 5 – Bud Warner  
Caretakers – George Lanning

**1993**  
President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Lyle Deneau  
Pos 2 – Bill Hunter  
Pos 3 – Lloyd Knesal  
Pos 4 – David Koessel  
Pos 5 – Georgia Locke  
Pos 6 – Floyd Schmidt  
Pos 7 - Bud Warner  
Caretakers – George Lanning

**1992**  
President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Lyle Deneau  
Pos 2 – Bill Hunter  
Pos 3 – Lloyd Knesal  
Pos 4 – Georgia Locke  
Pos 5 – Floyd Schmidt  
Caretakers – George Lanning

**1991**  
President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Philip Burns  
Pos 2 – Lyle Deneau  
Pos 3 – Bill Hunter  
Pos 4 – Lloyd Knesal  
Pos 5 – Georgia Locke  
Pos 6 – Floyd Schmidt  
Caretakers – George Lanning

**1990**  
President – Glenn Ankenman  
Vice President – None  
Secretary – Mona Wallace  
Treasurer – Frank Neal  
Pos 1 – Glen Beckwith  
Pos 2 – Bill Hunter  
Pos 3 – Frank Josie  
Pos 4 – Lloyd Knesal  
Pos 5 – Delores La Riva  
Pos 6 – Floyd Schmidt  
Pos 7 - Francis Speer  
Caretakers – George Lanning

**1989**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1988**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens

Caretakers –

**1987**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1986**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1985\***  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Pos 1 – Glen Beckwith  
Pos 2 – Charles Everett  
Pos 3 – William Hunter  
Pos 4 – William Leno  
Pos 5 – Thomas Locke  
Pos 6 – Rosanne Moose  
Pos 7 – Floyd Schmidt  
Pos 8 – Francis Speer

**1984**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Pos 1 – Glenn Beckwith  
Pos 2 – Bill Hunter  
Pos 3 – Russ Leno  
Pos 4 – William Leno  
Pos 5 – Thomas Locke  
Pos 6 – Rosanne Moose  
Pos 7 – Diann Rae  
Pos 8 – Floyd Schmidt  
Pos 9 – Francis Speer  
Caretakers –

**1983**  
President – Glenn Ankenman  
Vice President – Frank Neal  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Pos 1 – Russ Leno  
Pos 2 – William Leno  
Pos 3 – Thomas Locke  
Pos 4 – Rosanne Moose  
Pos 5 – Diann Rae  
Pos 6 – Floyd Schmidt  
Pos 7 – Francis Speer  
Caretakers – George & Leona Lanning

**1982\***  
President – Robert Blunck  
Vice President – Glenn Ankenman  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1981\***  
President – Robert Blunck  
Vice President – Glenn Ankenman  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1980\***  
President – Glen Beckwith  
Vice President – Frank Neal

Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –  
**1979\***  
President – Glen Beckwith  
Vice President – Robert Zettlemoyer  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Pos 1 – Glenn Ankenman  
Pos 2 – Virge Bircher  
Pos 3 – Bob Blunck  
Pos 4 – Buck Huff  
Pos 5 – Frank Josie  
Pos 6 – Don Kuhn  
Pos 7 - Ed Schweppe  
Pos 8 – Carol Seppi  
Pos 9 – Bob Zettlemoyer  
Caretakers –

**1978\***  
President – Glenn Ankenman  
Vice President – Edward Schweppe  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers –

**1977\***  
President – Glenn Ankenman  
Vice President – Edward Schweppe  
Secretary – Mona Wallace  
Treasurer – Rose Ahrens  
Caretakers – Herb Eko

**1976\***  
President – Glenn Ankenman  
Vice President – Edward Schweppe  
Secretary – Mona Wallace  
Treasurer – Rose and Norman Ahrens  
Pos 1 – Glen Beckwith  
Pos 2 – Herbert Ecko  
Pos 3 – Frank Josie  
Pos 4 – Jim  
Pos 5 – Francis Speer  
Caretakers –

**1975\*\***  
President – Glenn Ankenman  
Vice President – Wilfred Rousslang  
Secretary – Carole Kuhn  
Treasurer – Norman Ahrens  
Caretakers –

**1974\***  
President – Robert Robertson  
Vice President – Eunice Shleppey  
Secretary – John Shleppey  
Treasurer – Eunice Shleppey

**1973\***  
President – Robert Robertson  
Vice President – Eunice Shleppey  
Secretary – John Shleppey  
Treasurer – Eunice Shleppey

**1972\***  
President – Robert Robertson  
Vice President – Eunice Shleppey  
Secretary – John Shleppey  
Treasurer – Eunice Shleppey

**1971\***  
President – Robert Robertson  
Vice President – Eunice Shleppey  
Secretary – John Shleppey  
Treasurer – Eunice Shleppey

**1970\***

**President – Robert Robertson**  
**Vice President – Eunice Shleppey**  
**Secretary – John Shleppey**  
**Treasurer – Eunice Shleppey**  
**Caretakers –**

**\* Denotes Form on file with Secretary of State**

**\*\* New board made of members as the new Association**